

Confidentiality Policy:

All library staff & volunteers shall sign a confidentiality agreement form stating that patron information shall not be communicated to others by casual conversation or careless treatment of records.

RSA 201-D:11 requires that library circulation records and other records identifying the names of the library users with specific materials are confidential, including records shared by the Northern NH Library Cooperative. Trustees or staff shall not make these records available to any agency of the state, federal or local government without a subpoena or court order and the agreement of the library director, and after review by legal counsel.

Adopted April 7, 2014