

Minutes of NNHLC Annual Meeting 4/7/2014

Present were: Library Directors - Susan Dunker-Bendigo, Mary Cronin, Jay Rancourt
Trustees: Madison - Peter Stevens, Tom Reinfuss, Cheryl Littlefield; Jackson - Denise Sachse;
Tamworth - Ann McGarity

CALL TO ORDER: 12:09 pm

APPOINT CHAIR AND SECRETARY: Appointed Mary as chair & Jay as secretary

YEAR IN REVIEW: Denise pointed out that Jackson patrons seemed “very happy” with Koha. Mary reported very little response but a few positive i.e. “No news is good news.” Susan is offering once-a-month “Be a Koha Power User” classes - not big attendance but steady. She said that she and her staff are resolved to make a comment on one book per week each. Jay pointed out that while Koha is more complicated and takes a bit more time in the backroom (staff side), the layers of functions and customizations available make the extra time worthwhile. The Koha transfers are flying back and forth in ever greater numbers. Mary and Susan are using the acquisitions module. The NH State Library has chosen Koha for its shared ILS and are adding four libraries every three months. They lock many of the system preferences down allowing only limited customization. Their yearly fee is \$2500 per library. We are grateful that we went ahead independently, paying \$1500 per library per year for hosting, upgrades and support. Mary pointed out that any patron’s 14-digit library card is good to use at any of the three libraries.

BYLAWS: All Koha documentation is posted on the NNHLC website.. No other libraries using Koha have posted Bylaws online, so perhaps Koha libraries will appreciate ours. Motion to accept as written by Denise, seconded by Cheryl. Passed.

POLICIES: **Overdues**: moved by Cheryl, 2nded by Denise. Passed.

Confidentiality: Each library’s Confidentiality Policy has been amended in the past eight months to include a specific reference to the shared Koha system. Motion to accept as written by Tom, seconded by Cheryl. Passed.

Reciprocal Borrowing: Points made in discussion as follows: one library card will provide access at all three libraries; new housing development on Rte 41 in Tamworth is closest to Madison library and may prefer access there; no NNHLC library charges fines (Madison abolished in Dec 2013); patron should present card at reciprocal library where they are not known to the staff.

Amendments: #5 in General Guidelines (reference to fines) deleted and #5 in Borrower Responsibilities (reference to fines) deleted.

Motion to accept as amended by Denise, seconded by Peter. Passed.

Comment by Tom: The bylaws state that each library gets one vote.

NONRESIDENT FEES: A long discussion ensued on whether the discrepancies in our non-resident fees will be a problem going forward. Presently Madison charges \$15, Jackson \$25

and Cook \$0. When asked, Jay responded that although Cook may have 150 non-residents who were active since June, on the books, only 30 have remained truly active beyond a few weeks of usage during the summer months. There is concern about whether Conway Library's higher charges to the towns of Albany & Eaton will drive those patrons over to Madison & Tamworth because we are cheaper. It was decided to wait until October to report on the situation; then we will have 6 months of data on whether this will present a problem for NNHLC.

RECIPROCAL BORROWING PROGRAM: already discussed and voted

NEW BUSINESS: Andrea Masters, North Conway Library Director, voiced a somewhat casual interest in joining NNHLC to Jay before this meeting. Jay replied that she would need contact us in October to negotiate a serious interest in time for us to deliberate at next year's annual meeting in April 2015. Would it be financially advantageous to add another library. Probably not. We would continue to pay our reduced rate of \$1500. Note: Bywater can increase our annual fee by no more than 10% each year. Andrea's library would benefit more than we three libraries would. It was pointed out that Andrea's library struggles with a transient population who work seasonally in the service sector, due to its location. It was suggested that if we do allow another library to join NNHLC, they would have to contract with Bywater for training.

Conversation swung back to transfers. Transfers are on the rise because patrons see items in the shared catalog (nearly 50,000 titles) and put holds on them. This is different from ILLs where they know what they want ahead of time. In the next upgrade (implemented by the end of April), Overdrive downloadables will be integrated in Koha. NNHLC also collaborated on Indieflix, a video streaming service, receiving a better shared price than each library could have gotten alone.

OLD BUSINESS: None

OTHER BUSINESS: None

ADJOURN: 1:30 pm