

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
SEPTEMBER 17, 2025 @ 3:30 PM
JOHN F. CHICK ROOM
DRAFT MINUTES

ATTENDING: Betty Fernandes, Mary Holmes, Cheryl Littlefield, Christina McAllister, Patti Rau, Linda Smith; Sloane Jarell, Library Director

CALL TO ORDER: Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

August 20, 2025, Regular Meeting: Motion by Patti Rau to approve the minutes, seconded by Christina McAllister. The motion passed 3-0-0 with 3 abstaining.

REPORT OF THE TREASURER: Cheryl Littlefield noted that the Treasurer was not present and said the Drawdown looks good. Christina McAllister had some questions regarding book purchases, the Technology line, and the Postage line. These issues were discussed and resolved.

Motion by Linda Smith to accept the Treasurer's Report, seconded by Christina McAllister. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell:

- Agreed with Patti Rau that the Statistics look amazingly good, reflecting a busy summer.
- We had a third person come in to give an estimate on the doors. This person said that much more needs to be done than just doors, and we may need a variance. We have not received a quote from them yet.
- Generator Connection came in to hook up the generator with Sloane's phone; however, they were unable to get this done. They suggested that we acquire a cellular remote monitoring system for an annual fee. Board members expressed dissatisfaction with this and said that the fee should be paid by the company since the contract stated that it would be hooked up to the phone.
- Programs are going great. There will be a Parent Meet & Greet on October 6 which will be promoted in the school newsletter.
- One Book One Valley, October 16: The History of Sound by Ben Shattuck. Usually the author speaks at the Majestic Theatre, but since the movie based on the book has just come out, he will be unavailable this year. A contingency plan is being worked on.
- Denise attended the Back-to-School event at Madison Elementary on August 27 and gave out library information.
- There will be another Coop meeting in October.

Cheryl Littlefield reminded board members that the budget is due at the end of October and will be discussed at the next meeting.

GALLERY: Friday Painters: Cheryl questioned the posting of prices as against library policy. Sloane said she could cover the prices and indicate that patrons could ask upstairs about purchasing artwork.

FRIENDS OF THE LIBRARY: September 18 program: "The Salem Witchcraft Trials and 'Moldy Bread'," presented by Margo Burns. The Friends' Annual Meeting will take place on October 16 in the Chick Room, followed by "Art of the Harvest: Autumn," presented by Bob Cottrell.

OLD BUSINESS

Investment Policy – waiting for more information

Update on Master Plan: Cheryl said she has a form to fill out.

Librarian Evaluation: Waiting on the budget. Sloane will send budget information to the board before the next meeting.

NEW BUSINESS

Budget Discussion: Already covered.

Bulletin Board Policy: Sloane said that board members have not looked at this policy for quite a while. There was a discussion about postings for local organization advertising and personal advertising. There was a suggestion to put up a second bulletin board and to limit the size of posts. This will return for discussion at the next meeting.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Patti Rau to adjourn, seconded by Christina McAllister. The motion passed unanimously and the meeting adjourned at 4:05 PM.

Next Meeting: October 15, 2025, @ 3:30 PM

Town of Madison

Board of Library Trustees Draft Minutes

September 17, 2025

Respectfully submitted,

Patricia Ambrose

Recording Secretary