

1 MADISON LIBRARY
2 BOARD OF TRUSTEES MEETING
3 JANUARY 15, 2025 @ 3:30 PM
4 JOHN F. CHICK ROOM
5 DRAFT MINUTES
6

7 ATTENDING: Betty Fernandes, Mary Holmes, Cheryl Littlefield, Karen Lord, Christina
8 McAllister, Linda Smith, Peter Stevens; Sloane Jarell, Library Director
9

10 CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.
11

12 APPROVAL OF MINUTES
13

14 December 18, 2024, Regular Meeting: Motion by Karen Lord to approve the minutes of
15 12-18-2024, seconded by Linda Smith. The motion passed unanimously.
16

17 REPORT OF THE TREASURER: Library Director Sloane Jarell outlined some of the recent
18 purchases and expenses. Treasurer Christina McAllister noted that the Eversource figure stands
19 out. Sloane said the town has asked us to drop Eversource in our budget. She explained that we
20 were to pay a monthly fee for LED lights for a term of eight years and that the eight years are
21 now up.
22

23 Motion by Linda Smith to accept the Treasurer's Report, seconded by Karen Lord. The motion
24 passed unanimously and the report was accepted and filed for audit.
25

26 LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell:
27

- 28 • The Statistics show that we have circulated almost fourteen thousand items this year;
29 downloadables alone accounted for almost three thousand items.
30
- 31 • The new yoga program is going very well.
32
- 33 • Our Friends' January 16 program somehow made it onto the "InDepthNH Newsletter"
34 website, and as a result we have received many requests to be registered for the event.
35
- 36 • The town reports are due by January 30.
37

38 GALLERY: Heidi Weismann for January and February.
39

40 FRIENDS OF THE LIBRARY: The January 16, 2025 program is "Late in Arriving, How
41 Electricity Changed Rural America," a NHH program on Zoom, 7:00 PM. The Friends'
42 newsletter will be out in the next few weeks.
43

44 OLD BUSINESS
45

46 FOML – Generator for the Library: We are still trying to get someone to level the base for
47 the propane tanks.

Minutes Approved: not yet approved

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48
49 Substitute: Two substitutes have started and are doing very well, and Cam is back.

50
51 Budget and Warrant Article: Christina noted that the only budget lines that have
52 increased are Books and Salaries. Sloane said that the town wrote the warrant article for the
53 doors in the amount of \$17,000, and we have submitted a grant for \$10,000 to cover some of
54 the costs as well.

55
56 NEW BUSINESS

57
58 Investment Policy: Sloane noted that this policy should be reviewed annually. Under
59 Diversification of Investments, the board agreed to delete the sentence, “No more than 25% of
60 the total portfolio may be invested in mutual funds or exchange traded (ETFs).”

61
62 Motion by Betty Fernandes to delete the above-noted sentence from the Investment
63 Policy, seconded by Karen Lord. The motion passed unanimously.

64
65 The board questioned the meaning of collateralization of deposits. Sloane said she will
66 look into this.

67
68 Full Budget: Done.

69
70 Madison Master Plan Member: Sloane said the Planning board will be looking into a
71 Madison Master Plan and is looking for a representative from each department. It was agreed
72 that Cheryl Littlefield will be the representative from the Library and will give the board a
73 follow-up report. Sloane said that surveys will be going out to the community for input.

74
75 OTHER BUSINESS: Board members terms up for re-election: Bruce Kennedy, Christina
76 McAllister, and Peter Stevens. The sign-up period for re-election is Monday through Thursday,
77 January 22-January 30 from 8:00 AM to 4:00 PM at the town office. On Friday, January 31 the
78 office will be open from 3:00 PM to 5:00 PM.

79
80 ADJOURNMENT: Motion by Christina McAllister to adjourn, seconded by Karen Lord. The
81 motion passed unanimously and the meeting adjourned at 4:16 PM

82
83 Next Meeting: February 19, 2025, @ 3:30 PM

84
85 Town of Madison
86 Board of Library Trustees Draft Minutes
87 January 15, 2025

88
89 Respectfully submitted,

90
91
92 Patricia Ambrose
93 Recording Secretary