

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
MAY 15, 2024 @ 4:00 PM
JOHN F. CHICK ROOM
APPROVED MINUTES

ATTENDING: Mary Holmes, Betty Fernandes, Bruce Kennedy, Cheryl Littlefield, Karen Lord, Christina McAllister, Patti Rau, Linda Smith, Peter Stevens; Susan Lee, Friends of the Library; Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 4:00 PM.

APPROVAL OF MINUTES

April 17, 2024 Regular Meeting: Motion by Bruce Kennedy to approve the minutes of 4-17-2024, seconded by Karen Lord. The motion passed unanimously.

REPORT OF THE TREASURER: Treasurer Christina McAllister said the Budget Drawdown looks about perfect, at 36.2%. The board discussed some discrepancies in the Self-Generated Funds Report. Christina said she could not compare this with statements because she was not receiving them. Susan Lee said a statement could be printed from the bank account online. The cost of printing copies was discussed. Sloane said we charge 15 cents per black and white copy while other co-op libraries charge 20 cents. Cheryl Littlefield said she thought we should up the charge to 20 cents. This was discussed and it was suggested that some patrons print copies at the library because they can't afford to do so at home.

Motion by Karen Lord to increase the cost of a black and white copy to 20 cents, seconded by Christina MacAllister. After discussion the motion was tabled.

Motion by Bruce Kennedy to accept the Treasurer's Report, seconded by Linda Smith. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell:

- The library was closed for three days, which had an impact on the statistics.
- Circulation was better than ever for the month of April.
- No one has been here yet to look at the windows.
- Our CIP has been submitted and the Town Administrator said it would be best to have the doors on a warrant article. Sloane is looking for a grant to offset the cost.
- The bathroom doorknob was replaced.
- We have a new dehumidifier for the storeroom and the driveway is close to being striped.
- Sloane will obtain some split rail fencing from Home Depot to fix the broken rails.
- We have several programs coming up: Dinner and a Movie, Story Time, and Cook Book Club. The Rec Department wants to be involved in the Summer Reading Program.
- The library will be closed on Memorial Day. Our meeting in June will be a week later than usual.

GALLERY: JP Goodwin

FRIENDS OF THE LIBRARY: Susan Lee said she had turned over to the Trustee Chairperson the Friends' tax returns. She said we file a 1099 EZ non-profit tax return. She said the Friends paid for One Book One Valley. There will be a book sale on the third Saturday of each month. Susan said the Biomimicry program was fantastic, with a good turnout. She said the Friends have received a large donation from the Benz Foundation in Tamworth, so we would be happy to have a discussion about the generator.

OLD BUSINESS

Benefits – Peter: Benefits: Resolved at the last meeting.

NEW BUSINESS:

FOML – Generator for the library: Continuing the discussion about the generator, Sloane noted that the library is an essential place in town where people can come when power is out, and the Friends are looking for Trustee approval to purchase a generator. She said we need to let the town know as well.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Bruce Kennedy to adjourn, seconded by Karen Lord. The motion passed unanimously and the meeting adjourned at 4:31 PM.

Next Meeting: June 26, 2024 @ 3:30PM

Town of Madison
Board of Library Trustees Approved Minutes
May 15, 2024
Respectfully submitted,

Patricia Ambrose
Recording Secretary