

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
JANUARY 17, 2024 @ 3:30 PM  
JOHN F. CHICK ROOM  
DRAFT MINUTES

ATTENDING: Betty Fernandes, Mary Holmes (via remote), Bruce Kennedy, Cheryl Littlefield, Karen Lord, Christina McAllister, Linda Smith, Peter Stevens; Sloane Jarell, Library Director

CALL TO ORDER: Board Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

December 20, 2023 Regular Meeting: Motion by Christina McAllister to approve the minutes of 12-20-2023, seconded by Bruce Kennedy. There was a correction of the date of the Advisory Budget Committee meeting from January 15 to January 16. With this correction, the minutes as amended were approved unanimously.

REPORT OF THE TREASURER: Treasurer Christina McAllister said the Budget Drawdown at 93.4% looks good, other than the phone costs. The change in phone providers was discussed. Library Director Sloane Jarell said at least from now on we know the monthly cost will remain steady. Sloane noted that the cost of Library Assistants is lower than budgeted because we budget for vacation time and she did not take vacation time last year. Cheryl Littlefield asked if everything for the previous fiscal year had been paid, and Sloane said it had. Christina noted that there are still some problem areas in the budget such as donations and carry over, and she said we need to somehow get them in sync. She said the investments look good.

Motion by Karen Lord to accept the Treasurer's Report, seconded by Linda Smith. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell:

- We are not quite at ten thousand for attendance, but we will get there, and overall attendance is amazing.
- The New Hampshire Downloadable Books app has been renewed. Sloane warned the board that there have been reports of a scam involving a request for a credit card to use the app, and if this happens, Sloane should be notified.
- Movies are back.
- Sloane may start a Cook Book group, which would meet quarterly and would also include dinner.
- A Puzzle Swap event is coming up.
- Town Reports are due on January 31. Sloane will send board members a copy of the report when it has been completed.

GALLERY: Karen Lord

FRIENDS OF THE LIBRARY: January 25 program: Ethical Aspects of Converging and Emerging Technologies, via Zoom. February 15 program: Introduction to Frank Lloyd Wright and NH's Usonian Architecture, via Zoom.

## OLD BUSINESS

Bookmobile Committee Member: Sloane encouraged board members to come to the next meeting on February 5 at 6:00 PM. She said the committee would like a letter of commitment from the Trustees, or at least a vote of commitment. Christina asked about staffing and costs. Sloane said the last board packet had a spreadsheet with estimates. She said even if there is fundraising involved, the cost still needs to go in the budget. Cheryl asked if it would be the budget or a warrant article. Sloane said she guessed it would be a warrant article. Karen Lord noted that a warrant article would give us an idea of what the town wants.

Budget: The Advisory Budget Committee met on January 16.

Bookmobile Committee Meeting: January 2

## NEW BUSINESS:

Full Budget: Sloane said changes include leftover donations from last year; in order to carry donated funds over you have to allot them, and she included computers, projectors, a metal detector, a cornhole game, and a new sandwich sign as placeholders.

OTHER BUSINESS: Trustees up for election are Karen Lord and Linda Smith. The signup period for interested candidates is from Wednesday, January 24 to Friday, February 2. The Town Office is open Monday through Thursday from 8:00 AM to 4:00 PM and on Friday, February 2 the office will be open from 3:00 PM to 5:00 PM.

Sloane noted that pay raises for library employees took effect on January 1, 2024..

ADJOURNMENT: Motion by Peter Stevens to adjourn, seconded by Karen Lord. The motion passed unanimously and the meeting adjourned at 4:08 PM.

Next Meeting: February 21, 2024 @ 3:30 PM

Town of Madison  
Board of Library Trustees Draft Minutes  
January 17, 2024  
Respectfully submitted,

Patricia Ambrose  
Recording Secretary