

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 15, 2023 @ 3:30 PM  
JOHN F. CHICK ROOM  
APPROVED MINUTES

ATTENDING: Betty Fernandes, Mary Holmes (via remote), Bruce Kennedy, Cheryl Littlefield, Karen Lord, Christina McAllister, Patti Rau, Linda Smith, David Stevens, Peter Stevens; Sloane Jarell, Library Director

CALL TO ORDER: Board Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

October 18, 2023 Regular Meeting: Motion by Bruce Kennedy to approve the minutes of 10-18-2023, seconded by Karen Lord. The motion passed unanimously.

REPORT OF THE TREASURER: Treasurer Christina McAllister said the drawdown looks good. Library Director Sloane Jarell advised the board that the Town has told her that telephone costs will be going up, so we need to change that on our budget. Christina said Investments are only slightly up.

Motion by Patti Rau to accept the Treasurer's Report, seconded by Karen Lord. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell:

- The statistics look good. Patti Rau asked if attendance figures include everyone meeting in the Chick Room, and Sloane said they did.
- Bruce Kennedy has been working on getting an estimate for the doors upstairs. A quote is in the board packet which does not include such things as an electrician and security. Sloane will look for a grant to cover some of these costs. Christina asked if the Town would cover some of the cost and Sloane said she would look into it.
- Programs are going well. Our Future Lunar Outpost NASA program has been rescheduled for Thursday, November 29.
- We don't yet know the date of our Tree Lighting event, but the lights have been tested and they all work.
- We will have an after-school program through December and the beginning of January.
- The Coat Drive is going on and the coats can be picked up starting tomorrow. If we have some left over, we will donate them to a community project in town.
- One Book One Valley was a great success.
- Cheryl Littlefield and Sloane attended the last Advisory Budget Committee meeting and there were no questions for us. The next meeting will be December 5.
- Sloane will be taking Thanksgiving week off.
- Volunteers have been working on inventory and doing a great job.

GALLERY: Jan Eskedal thru December.

FRIENDS OF THE LIBRARY: Susan Lee was not able to attend but sent an e-mail to Sloane which she read to the board:

- The last book sale of the year will be December 16 from 9:00 AM to 12:00 PM, in conjunction with the Library Open House. Book sales will resume the third Saturday of May 2024.
- FOML are planning 8 programs for 2024:
  - 3 via Zoom in January, February, and March.
  - 5 in person in the Chick Room in April, June, August, September, and October.
  - Specific dates and topics will be announced in the annual membership letter in January, to be mailed to current members, and will be available at the front desk and at book sales.
  - First program on January 25, 2024, will be Ethical Aspects of Converging and Emerging Technologies: Some New Challenges in an Era of AI Chatbots, by Herman Tavani, Ph.D.
- FOML members will be voting on a proposed amendment to the bylaws to change the date of the annual meeting from April to October. We are hoping to have more members.
- Board is working on a proposed budget for 2024 with input from the Library Director.
- We recently received a \$500 donation from Alexander and Sunn Macmillan, “in honor of Sloane, Cam, and Denise – they make the Madison Library the best ever.”

#### OLD BUSINESS

Donation: Sloane said we need to be thinking about how to use these funds. Cheryl Littlefield asked if some could be used for the door, and Sloane said they could

Budget: There was a discussion about moving funds from some lines and adding them to others. Sloane said the main thing to keep in mind is that we will not go over the bottom line.

Motion by Karen Lord to make changes to the budget as discussed, seconded by Bruce Kennedy. The motion passed unanimously.

2024 Holiday Dates – library closure schedule: In the board packet.

#### NEW BUSINESS;

Bookmobile: Looking for a volunteer for the Committee.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Bruce Kennedy to adjourn, seconded by Linda Smith. The motion passed unanimously and the meeting adjourned at 4:14 PM.

Next Meeting: December 20, 2023 – 3:30 PM

Minutes Approved: December 20, 2023

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Town of Madison  
Board of Library Trustees Approved Minutes  
November 15, 2023  
Respectfully submitted,

Patricia Ambrose  
Recording Secretary