

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
SEPTEMBER 21, 2022 @ 3:30 PM  
JOHN F. CHICK ROOM  
APPROVED MINUTES

ATTENDING: Vice Chair Linda Smith, Betty Fernandes, Mary Holmes, Bruce Kennedy, Christina McAllister, Patti Rau, David Stevens, Peter Stevens; Sloane Jarell, Library Director

OTHERS ATTENDING: John Filson (via remote)

CALL TO ORDER: Vice Chair Linda Smith called the meeting to order at 3:30 PM.

#### APPROVAL OF MINUTES

August 17, 2022 Regular Meeting: Motion by Peter Stevens to approve the minutes of August 17, 2022, seconded by Bruce Kennedy. The motion passed unanimously.

REPORT OF THE TREASURER: The board agreed that the Budget Drawdown at 71% was looking good. Library Director Sloane Jarell said we may end up overbudget in such items as Heat and Technology, but the overall budget looks good. Treasurer Christina McAllister said the checkbook looks good. She noted that the heading at the top of the report should indicate that this is the August report.

Motion by Patti Rau to accept the Treasurer's Report, seconded by Betty Fernandes. The motion passed unanimously and the report was accepted and filed for audit.

#### LIBRARY DIRECTOR'S REPORT

- The statistics indicate that August was the best month yet and we are doing better than pre-pandemic levels.
- In August we issued 23 new library cards, for a total of 122 new cards this year so far.
- The cost of downloadable books has increased significantly and Sloane said she has complained to the State Library about this. She said there might be some hope that next year the State might absorb some of this cost.
- Baker and Taylor, our primary source for books, was out of service for 3 weeks due to a ransomware attack.
- We had a Parent Coffee on Monday right after drop-off time at the Madison Elementary School (MES), and it went well.

- Sloane and Denise will attend the Back-to-School night at MES next week and will encourage families to sign up for library cards. She said we will also introduce ourselves to the new grades 5/6 teachers.
- Patti Rau said there will be a House Plant Swap at the Cook Library in Tamworth on October 12 from 1:00-2:00 PM, and extra plants will go to the Madison Library and be available for give away during library hours for one week after the event.

GALLERY: Lauren Baily

FRIENDS OF THE LIBRARY: No update.

## OLD BUSINESS

Chick Room Windows: Sloane is contacting the Town Office to see who she needs to call.

Vanguard Papers – Update: Sloane said this is all set and we can withdraw money. Authorized signers are Bruce Kennedy, Cheryl Littlefield, Christina McAllister, and Linda Smith.

NEW BUSINESS: Christina McAllister asked if the library had a list of volunteers willing to tutor at the Elementary School, and also if the library had resources for prospective tutors. This was discussed. Sloane said she would look into it.

Artistic Display Policy: Sloane noted that artwork on display at the library needs the approval of the board. The timeline of art displays was discussed and Patti Rau suggested a one-month display and a writeup of the artist of the month in the newsletter.

2023 Holiday Dates – Library Closure Schedule: Sloane noted that New Year's Day is Sunday, January 1 and asked if Monday should be a holiday. She said town employees have that Monday off. Christina McAllister said she thought it would be reasonable for the library employees to have that day off as well.

## Policy Review

- Request for Reconsideration of Library Materials
- Collection Development and Maintenance Policy: Sloane noted suggested changes in the policy. Board members suggested having a line at the bottom of the page indicating board approval and the date of review.

Motion by Bruce Kennedy to approve the Collection Development and Maintenance Policy as amended, seconded by Christina McAllister. The motion passed unanimously.

- ALA's: Library Bill of Rights and the Freedom to Read

Librarian Evaluation: Sloane handed out forms to be filled out by Trustees, to be put in envelopes and handed in.

Budget: Sloane said she had not received worksheets from the town yet. She said we need to be thinking about what needs to be done, such as striping in the parking lot. She said with the donated funds she would like to get museum passes and new computers and possibly tables and chairs. She said she would welcome ideas. Salaries were discussed.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Bruce Kennedy to adjourn, seconded by Christina McAllister. The motion passed unanimously and the meeting adjourned at 4:57 PM.

Next Meeting: October 19, 2022 – 3:30 PM

Town of Madison, Board of Library Trustees  
September 21, 2022

Approved Minutes  
Respectfully submitted,

Patricia Ambrose  
Recording Secretary  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on September 22, 2022.