

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
APRIL 20, 2022 @ 3:30 PM  
JOHN F. CHICK ROOM  
APPROVED MINUTES

ATTENDING: Chair Cheryl Littlefield, Betty Fernandes, Mary Holmes, Karen Lord, Christina McAllister, Patti Rau, Linda Smith, David Stevens, Peter Stevens; Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

March 16, 2022 Regular Meeting: Motion by Patti Rau to approve the minutes of 3-16-22, seconded by Karen Lord. There was a correction of one typo. With that correction, the minutes as amended were approved unanimously.

REPORT OF THE TREASURER: Christina McAllister said she met with the bookkeeper and they discussed the Balance Sheet, which she suggested needs to be cleaned up and made clearer by removing certain accounts.

Motion by Christina McAllister to remove the temporary restricted accounts from the Balance Sheet as discussed, seconded by Peter Stevens. The motion passed unanimously.

Karen Lord asked how we can document that we are getting rid of these accounts. This was discussed. Cheryl Littlefield said in the past, accounts that were eliminated remained on the Balance Sheet with a zero balance for a year.

There was a discussion about the memorial funds. Library Director Sloane Jarell said she had been unable to find background information on the Hocking Endowment, which she said could possibly be found in the 2007-2008 minutes. She said we need to find out whose signatures are on the investment accounts. The savings account was discussed.

Motion by Christina McAllister to move the funds in the savings account into the checking account and close the savings account, seconded by Karen Lord. The motion passed unanimously.

Christina said she found the Self Generated Funds Report difficult to understand. She asked the board for suggestions on how to make this report more usable. She said she would meet with the bookkeeper again to discuss the Balance Sheet. She said the previous month's figures need to be on that sheet as well.

Motion by Karen Lord to accept the Treasurer's Report, seconded by Peter Stevens. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Sloane said the numbers are looking great, with attendance up. She said last month we had 12 people sign up for library cards and this month we've had 12 sign up already. She said the electrician will come this week to finish installing the new air conditioner and to check our emergency lights to make sure everything is working properly. She said our new outdoor sign has been installed. Sloane said upcoming programs include puzzle night, knitting, and story time. She said the 5/6 grade class from Madison Elementary will plan on regular visits to the library, and she is in the process of

scheduling a visit to the Kindergarten class as well. She said the Carroll County Coop is planning a Legislative Breakfast this fall to demonstrate how important libraries are to our communities. Sloane noted that David Stevens was very helpful in getting our new catalog up and running.

GALLERY: Jay Rancourt

FRIENDS OF THE LIBRARY: The Friends' Annual Meeting is Thursday April 21 via zoom at 6:30 PM, just prior to the 4<sup>th</sup> NHHC program of the year on The Connecticut River, at 7:00 PM. Regular book sales will resume on May 21 and thereafter on the 3<sup>rd</sup> Saturday of the month, every month, from 9:00 AM to noon. Membership forms that went out in February are coming back. Year-to-date the Friends have expended a total of \$5,497 for the library for such things as Tumble Books, movie license, \$200 toward Kanopy usage, Aspen Discovery for the first year, shipping for the magnets that were purchased in December, and a new copier. The Friends have scheduled four more NHHC programs this year.

OLD BUSINESS

Chick Room Windows: On as a placeholder.

Friends of Madison Library – feedback on large purchase for library: On as placeholder.

Bookmobile: The first meeting will be May 2 at 5:00 PM. Christina will attend and Patti is interested in going.

NNHLC Met April 5: Discussed the year in review: Aspen and Bookmobile and the possibilities of other libraries joining.

Aspen Discovery Go Live April 18

NEW BUSINESS: None.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Peter Stevens to adjourn, seconded by Karen Lord. The motion passed unanimously and the meeting adjourned at 4:21 PM.

Next Meeting: May 18, 2022 - 3:30 PM

Town of Madison, Board of Library Trustees  
April 20, 2022

Approved Minutes  
Respectfully submitted,

Patricia Ambrose  
Recording Secretary  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on April 22, 2022

Minutes approved: May 18, 2022

April 20, 2022  
Page 2 of 2