

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 16, 2022 @ 3:30 PM
JOHN F. CHICK ROOM
APPROVED MINUTES

ATTENDING: Vice Chair Linda Smith, Bruce Kennedy, Karen Lord, Christina McAllister, Patti Rau, Peter Stevens; Susan Lee, Friends of the Library (via Zoom), Sloane Jarell, Library Director

PUBLIC ATTENDING: Mary Holmes, David Stevens

CALL TO ORDER: Vice Chair Linda Smith called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

February 16, 2022 Regular Meeting: Motion by Karen Lord to approve the minutes of 2-16-22, seconded by Peter Stevens. The motion passed unanimously.

REPORT OF THE TREASURER: The board had some questions about terminology such as “Liabilities.” Library Director Sloane Jarell said she will get clarification on that. Sloane said on the next drawdown we will have the full budget.

Motion by Bruce Kennedy to accept the Treasurer’s Report, seconded by Christina McAllister. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR’S REPORT: Sloane said the statistics are lower than last month but it’s nothing too alarming. Linda Smith commented that the statistics looked pretty good to her. Sloane said we are bringing people back and overall circulation seems fine. Sloane said upcoming programs include the book group, the Friends’ program, and a basket-weaving class. She said she recently served lunch at the Madison Elementary School and was pleased to find that some of the new teachers were interested in bringing kids to the library. Sloane said she is working hard on Aspen Discovery. She said the Annual Report is due in April.

GALLERY: Jay Rancourt

FRIENDS OF THE LIBRARY: Susan Lee said the Friends have presented two New Hampshire Humanities programs, all from NHHC grants and all via Zoom. She said the next program will be on March 24th on “Granite Gallows, the History of the Death Penalty in New Hampshire.” She said regular book sales resume in May, with two new board members taking care of that. She said membership forms were sent out in February. She said the Friends agreed to purchase the new copier for the library and “the check is in the mail.” Board members thanked the Friends. She said year to date, the Friends have paid for Tumble Books, the movie license, and we have paid \$200 toward Kanopy usage. She added that we are working on the budget for this year and we are including a new rolling cart for the book sale and a new outdoor sale sign, as well as the cost of Aspen Discovery for the first year.

ELECTIONS

Town Elections: Linda Smith congratulated newly elected board members Bruce Kennedy, Christina McAllister, and Peter Stevens.

Minutes approved: April 20, 2022

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Trustee Elections: Chair, Vice Chair, Treasurer, Secretary

Motion by Bruce Kennedy to nominate Cheryl Littlefield as Board Chair, seconded by Linda Smith. The motion passed unanimously.

Motion by Christina McCallister to nominate Linda Smith as Vice Chair, seconded by Karen Lord. The motion passed unanimously.

Motion by Karen Lord to nominate Christina McCallister as Treasurer, seconded by Bruce Kennedy. The motion passed unanimously.

The Secretary position remains vacant.

Alternates: The board approved of three alternates: Mary Holmes, Betty Fernandes, and David Stevens pending his voter registration.

Sloane noted that we need to update the policy regarding the Treasurer position. Christina suggested changing the title of the Treasurer's Report to Bookkeeper's Report.

OLD BUSINESS

Chick Room Covid Policy: After discussion the board agreed to have a sign saying "Masks Recommended." Sloane said the staff will probably wear masks a little longer.

Chick Room Windows: On as a placeholder.

Friends of Madison Library – feedback on large purchase for library: The board again thanked the Friends for their support. Susan Lee noted that we still have additional funds. Board members suggested new chairs and possibly a path from Burke Field (via a grant).

Bookmobile: On hold until Aspen Discovery is finalized.

Political Issues in the Library World: Sloane advised the board that the bill requiring background checks was dismissed.

NEW BUSINESS

NNHLC Meeting Scheduled for April 5 at 6:00 PM – a trustee needed to attend (Zoom and in person): Linda Smith will attend.

NHLTA Board Members: No volunteers.

Aspen Discovery Go Live in April: Sloane said this is coming along and there will be an update on this in the April newsletter.

Equipment Lending Policy: Revisions were discussed. A suggestion was made to revise the second line to "financial responsibility for full replacement cost for replacement of said equipment if damaged or lost."

Motion by Bruce Kennedy that the Meeting Owl will be for use in the Chick Room only, to be set up and monitored by library staff, seconded by Peter Stevens. The motion passed unanimously.

Motion by Patti Rau to approve the Circulation Policy with recommended changes, seconded by Christina McAllister. The motion passed unanimously.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Peter Stevens to adjourn, seconded by Christina McAllister. The motion passed unanimously and the meeting adjourned at 4:35 PM.

Next Meeting: April 20, 2022 - 3:30 PM

Town of Madison, Board of Library Trustees
March 16, 2022

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on March 17, 2022