

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
JANUARY 19, 2022 @ 3:30 PM  
JOHN F. CHICK ROOM  
APPROVED MINUTES

ATTENDING: Chair Cheryl Littlefield, Mary Holmes, Karen Lord, Christina McAllister (via Zoom), Patti Rau, Linda Smith, Peter Stevens; Sloane Jarell, Library Director

PUBLIC ATTENDING: John Filson

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

December 15, 2021 Regular Meeting: Motion by Karen Lord to approve the minutes of 12-15-21, seconded by Linda Smith. The motion passed unanimously.

REPORT OF THE TREASURER: The board looked at the Library Drawdown and suggested renaming this document "Self-Generated Funds." The first three column headings were renamed "Actual Expenditures," "Actual Income," and "Difference." It was agreed that the fourth column should be deleted. Library Director Sloane Jarell said the Town Selectmen have approved the air conditioning to be encumbered, as well as the library sign. The Balance Sheet was discussed. There was a discussion about the status of the "Restricted Asset." Peter Stevens suggested deleting the line called "Total Current Assets" on the Balance Sheet. There were suggestions for changes in the format of this document, but it was acknowledged that due to the software requirements, this might not be possible. Sloane will look into it. Sloane said there will be a separate warrant article for the library at the Town Meeting this year.

Motion by Peter Stevens to approve the Treasurer's Report with proposed changes, seconded by Linda Smith. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Sloane explained the Ancestry line. She said it appears that people are getting what they need from the library. She said we are renewing our databases right now. She said she has been working on getting Aspen Discovery ready to go live in April and she has asked Mary Holmes to be a "practice person" to help to determine what is not working and what makes sense with this program. Sloane said town reports are due next week on the 27<sup>th</sup> and she handed out copies of the budget for the board to look at.

GALLERY: Jay Rancourt

FRIENDS OF THE LIBRARY: Sloane thanked the Friends for providing the funds for the new magnets with the changes in library hours. On January 20 the Friends' program will be "Jennie Powers: The Woman Who Dares."

OLD BUSINESS

New Sign: Sloane said she has talked with the Town Clerk about the possibility of moving the library sign to make it more visible without blocking any views. She said a good spot was mapped out for the sign.

Replace A/C: Sloane said she asked about rebates and they are not doing rebates.

Chick Room Covid Policy: The board agreed to continue wearing masks for now.

Trustees Candidates (Bruce Kennedy, Christina McAllister, Peter Stevens) January 19-28 sign-up dates for candidates.

Chick Room Windows: Sloane said we are still on the waiting list for the work to be done.

#### NEW BUSINESS

Alternates: Sloane said we will need 2 alternates to be appointed at the March meeting. The board discussed possible candidates.

Town Meeting – March 12, 2022

Friends of Madison Library – Feedback on large purchase for library: Some options were proposed, including a screened porch, expanding the Chick Room with a stage, and installing another exit.

Policy Update – Request for reconsideration of library materials form: Sloane handed out the policy including her suggestions for changes. On question 8 Cheryl suggested changing “committee” to “trustees” and said that otherwise she thought it looked fine as amended by Sloane, and the board agreed.

Motion by Peter Stevens to approve the policy as amended, including changing “committee” to “trustees” on question 8. Seconded by Patti Rau. The motion passed unanimously.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Patti Rau to adjourn, seconded by Linda Smith. The motion passed unanimously and the meeting adjourned at 4:37 PM.

Next Meeting: February 16, 2022 - 3:30 PM

Town of Madison, Board of Library Trustees  
January 15, 2022

Approved Minutes  
Respectfully submitted,

Patricia Ambrose  
Recording Secretary  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on January 22, 2022