

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
DECEMBER 15, 2021 @ 3:30 PM  
JOHN F. CHICK ROOM  
APPROVED MINUTES

ATTENDING: Chair Cheryl Littlefield, Mary Holmes, Angela Johnson, Bruce Kennedy, Karen Lord, Christina McAllister, Patti Rau, Linda Smith, Peter Stevens; Sloane Jarell, Library Director

PUBLIC ATTENDING: John Filson (via Zoom)

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

November 17, 2021 Regular Meeting: Motion by Karen Lord to approve the minutes of 11-17-21, seconded by Christina McAllister. There was a correction of one misspelled name. With that correction, the minutes as amended were approved 7-0-2 with 2 abstentions.

REPORT OF THE TREASURER: The Treasurer's Report was reviewed and discussed by the board. The board found the report difficult to read. This will be discussed by the Library Director with the Bookkeeper.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane noted that statistics were down a little but that e-books and audio books were going strong. There was a discussion about the condition of the windows in the Chick Room. Sloane said a couple of the windows look as though they are rotted out and that she has asked someone to come and look at them. Cheryl Littlefield suggested that in the meantime, perhaps old-fashioned plastic domes could be installed to protect them from snow and dampness. Sloane said the new computer has been installed and WiFi connectors will be updated. She said in terms of programs, there will not be much going on between now and the next meeting. She said we had about 60 people in attendance at the lighting of the tree and carols were sung by some Madison Elementary students. Some Trustees noted that they had received very good feedback from people in attendance at the tree lighting. Sloane said she will be at the final budget meeting. She said Gordy starts to coach skiing on Saturday. She said she was very grateful that both Cam and Gordy stepped up so efficiently when she was out ill recently.

GALLERY: Peter Stevens

FRIENDS OF THE LIBRARY: Sloane said the final book sale of the year was held on December 11 but the attendance was down due to bad weather; nevertheless, the Friends took in almost \$100.

OLD BUSINESS

Increasing Bandwidth: Sloane said the new modem was installed and this is all taken care of.

NEW BUSINESS

New Sign: Sloane said we have four samples of signs to choose from, provided by the Town Office. After discussion one design was chosen. Sloane said she received a quote of \$1,055 to install the sign at the

location of the current sign, and she has also requested a quote for moving it to a different location. There was a discussion about putting up a sign to indicate when the library was open.

Replace A/C: Sloane said she has learned that we need a new motherboard, and they have stopped making motherboards for our air conditioner; therefore, it needs to be replaced. She provided the board a number of options from American Air Systems, Inc. for a replacement.

Motion by Bruce Kennedy to go with the quote of \$5,671 for the replacement air conditioner, seconded by Christina McAllister. The motion passed unanimously.

Chick Room Covid Policy: After discussion the board agreed on a temporary mask mandate for the Chick Room, effective immediately. This will be kept on the agenda to be reviewed each month.

Trustees Term Expiring: Christina McAllister and Peter Stevens, both alternates, said they will file as candidates for Trustee. The filing period for Declaration of Candidacy begins Wednesday, January 19 and ends Friday, January 28, 2022.

Chick Room Window: Already covered.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Bruce Kennedy to adjourn, seconded by Karen Lord. The motion passed unanimously and the meeting adjourned at 4:14 PM.

Next Meeting: January 19, 2022 - 3:30 PM

Town of Madison, Board of Library Trustees  
December 15, 2021

Approved Minutes  
Respectfully submitted,

Patricia Ambrose  
Recording Secretary  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on December 16, 2021