

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
SEPTEMBER 15, 2021 @ 3:30 PM
JOHN F. CHICK ROOM
APPROVED MINUTES

ATTENDING: Chair Cheryl Littlefield, Angela Johnson, Bruce Kennedy, Christina McAllister, Patti Rau, Linda Smith; Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:37 PM.

APPROVAL OF MINUTES

August 25, 2021 Regular Meeting: Motion by Linda Smith to approve the minutes of 8-25-21, seconded by Christina McAllister. There was one correction of a phrase to be deleted from the Madison Library Personnel Policy. With this correction the minutes as amended were approved unanimously.

REPORT OF THE TREASURER: There was no Treasurer's Report but Cheryl Littlefield said the Budget Drawdown looks good.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell said the statistics look good and the Chick room has been getting a lot of use; it is great to see that it is getting booked back up really quickly. She said our program this week is "The Heirloom Gardener," sponsored by the Northern NH Library Coop via Zoom on September 16. She said One Book One Valley will be held on October 28 at the Majestic Theatre in Conway. She said the budget is due to the Town Hall on September 20, although it can still be adjusted after it is submitted. Sloane said she may need to ask a board member to be a representative at a Coop meeting in October, where by-laws may be discussed. Sloane said she has been taking a Dartmouth-Hitchcock course on Covid and vaccine safety information.

GALLERY: Peter Stevens

FRIENDS OF THE LIBRARY: No report.

OLD BUSINESS

Holidays – personnel policy: The board reviewed a list of 2022 holidays to determine a closing schedule, and some changes were discussed. This will be updated and will come back for approval at the next meeting.

Deputy Treasurer: Sloane said this should be all set; there is no confirmation from the bank yet.

Budget: The board discussed dropping the Britannica subscription due to low usage by patrons.

Motion by Bruce Kennedy to drop Britannica as of the renewal date, seconded by Christina McAllister. The motion passed unanimously.

Sloane suggested decreasing the professional development line because of Zoom meetings, and the board agreed.

Cheryl suggested looking at proposed changes in library hours. Sloane noted that responses to a survey indicated that people wanted the library to be open during transfer station hours. This was discussed and changes were suggested. This will come back next month.

Librarian Evaluation: Discussed.

NEW BUSINESS: None.

OTHER BUSINESS: Cheryl read a resignation letter from John Filson.

ADJOURNMENT: Motion by Linda Smith to adjourn, seconded by Bruce Kennedy. The motion passed unanimously and the meeting adjourned at 4:50 PM.

Next Meeting: October 20, 2021 3:30 PM

Town of Madison, Board of Library Trustees
September 15, 2021

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on September 16, 2021