

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
JUNE 17, 2020 @ 3:30 PM  
JOHN F. CHICK ROOM  
MEETING HELD ELECTRONICALLY VIA ZOOM  
APPROVED MINUTES

ATTENDING: Chair Cheryl Littlefield, Mary Holmes, John Filson, Angela Johnson, Bruce Kennedy, Karen Lord, Christina McAllister, Patti Rau, Linda Smith, Peter Stevens (with technical difficulties); Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:32 PM.

APPROVAL OF MINUTES

May 20, 2020 Zoom: Motion by Linda Smith to approve the minutes of 5-20-20, seconded by Bruce Kennedy. Some wording was changed for clarity. With these changes, the minutes as amended were approved unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson said the financial position has not changed much over the last month, except that stocks were up a little bit and income and expenses were down. She said the Budget Drawdown is at 43.22%, about average for this time of year.

Motion by Bruce Kennedy to accept the Treasurer's Report, seconded by Karen Lord. the motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell asked if there were any questions about the statistics. She reviewed her report for the board:

- Things are starting to pick up and e-books and audiobooks are continuing to thrive.
- We started collaborating with White Birch Books to bring our Wish List to patrons.
- The online program Creative Bug should be up and running next week. This program teaches arts and crafts techniques through videos.
- We are partnering with the Green Mountain Conservation Group and the Wonders of Water Art Exhibition and we are looking for people to participate.
- People are signing up for the Summer Reading program.
- The Bookmark Contest has started. We usually ask sponsors to donate, but this year Sloane will list all the previous sponsors.
- We are using the Friends' money for magazine subscriptions for little kids.
- Gordy and Cam are back in the library for their full hours.
- The Joint Loss Management meeting on June 3 was cancelled and Sloane has not yet been able to determine when it will be rescheduled.
- The Madison Library applied for a grant from the State Library and will be receiving 4 laptops and 3 iPads that patrons will be able to take home or use outside the building.

## GALLERY

**FRIENDS OF THE LIBRARY:** Sloane said the Friends' first Zoom program will be on June 30 at 7:00 PM, on "Heroes and Homecoming, Norman Rockwell, and World War II." She said you can register for the program by going to the Madison Library website.

## OLD BUSINESS

**Final Reading of Pandemic Policy:** Motion by Bruce Kennedy to approve the Pandemic Policy, seconded by Karen Lord. The motion passed unanimously.

## NEW BUSINESS

**Next Steps (adding pick up days, printing, faxing and scanning, appointments):** The next steps for library re-opening were discussed. Sloane said we may have people by the door to remind patrons about using masks and hand sanitizing; masks will be provided. Curbside service was discussed. Sloane said by July 1 we should have face shields for the staff, and she would like to have the library open by appointment for two people at a time, limited to a 20-minute visit. She said we will have more updated information by our next meeting. Cheryl Littlefield inquired about having the next Trustee meeting in the Chick Room as long as social distancing is in place. This was discussed.

**OTHER BUSINESS:** None

**ADJOURNMENT:** Motion by Bruce Kennedy to adjourn, seconded by John Filson. The motion passed unanimously and the meeting adjourned at 4:09 PM.

Next Meeting: July 15, 2020, 3:30 PM (possibly Zoom)

Town of Madison, Board of Library Trustees  
June 17, 2020  
Approved Minutes

Respectfully submitted,

Patricia Ambrose  
Recording Secretary  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on June 19, 2020.