

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 27, 2020 @ 3:00 PM
MEETING HELD ELECTRONICALLY VIA ZOOM
APPROVED MINUTES

ATTENDING: Chair Cheryl Littlefield, John Filson, Bruce Kennedy, Karen Lord, Christina McAllister, Patti Rau, Linda Smith; Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:00 PM.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell referred to the e-mail she sent to the board previously regarding the Governor's stay-at-home order, and said that although the library is considered "non-essential business," and will be closed as of this evening, she has assured patrons that the library would respond to voice mails and e-mails. In addition, she said it has been posted on Facebook that today is the last day for patrons to pick up anything at the library before it closes tonight. She said library assistants have been given projects to do at home, such as arranging online programs with children, and she said she is hopeful that these programs can be developed more extensively over time.

Sloane said she has many library projects that can be done at home as well; she will be writing the April newsletter and reassuring patrons that listening to their voice mails and reading their e-mails is important to her. She said she plans to come in to the library to make sure the wi fi is working for the numerous people outside the building who are using it.

There was a discussion about the schools being closed until May 4, which at present is the end of the stay-at-home order. John Filson asked if the Gibson Center is still delivering food. He said he wished that the library could deliver books, but that it probably would be too difficult logistically. Sloane said right now we are not doing home delivery, but in the newsletter we will ask patrons to leave messages with requests for us, so that as soon as it is feasible to do so, we will deliver to them. Bruce Kennedy noted that he would be available for deliveries.

Sloane said she wanted to make sure it was appropriate that library staff are being paid. She said they are keeping a record of their time for what they are doing at home. Cheryl Littlefield said they are working at home, so they should be paid. Sloane said she will be coming in to pay bills next week.

There was a discussion about the meeting schedule of the Friends of the Library. Cheryl Littlefield noted that the first book sale of the year was scheduled to take place in May, and the board agreed that the date of the sale could be decided upon at a later time.

ADJOURNMENT: Seeing no further questions or comments, Cheryl Littlefield declared the meeting closed at 3:15 PM.

Town of Madison, Board of Library Trustees
March 27, 2020
Approved Minutes

Respectfully submitted,

Patricia Ambrose

Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on March 27, 2020.