

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
OCTOBER 16, 2019 @ 3:30 PM
JOHN F. CHICK MEETING ROOM
MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, John Filson, Mary Holmes, Karen Lord, Christina McAllister, Linda Smith, Peter Stevens; Susan Lee, Friends of the Library; Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

September 18, 2019 regular meeting: Motion by John Filson to approve the minutes of 9-18-19, seconded by Karen Lord. The motion passed 6-0-1 with Linda Smith abstaining because she was not present at the 9-18-19 meeting.

REPORT OF THE TREASURER: Treasurer Angela Johnson was not present. Cheryl Littlefield said she thought the budget looked all in order. Sloane Jarell explained that the board had received a corrected version of the Budget Drawdown from the town and she pointed out that this version showed the Library's percent of the budget at 74.05%.

The board did not vote on the Treasurer's Report.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell said she thought the statistics looked pretty good, although down just a little. John Filson noted that circulation numbers have gone up since joining the Cooperative. Sloane said circulation of downloadable and e-books has increased. Sloane said the New Hampshire Labor Inspector was here to look at the building, and after receiving her report we will have 30 days to correct anything that may need correcting. She said the boiler inspector came and we are good for 2 years. She said the budget has been submitted and we are just awaiting word from the town on whether there will be an extra pay period, which could change the budget. She said webinars were done for the new system and will be done for the new KOHA update.

GALLERY: Madison Elementary School 6 & 7 graders (from last year).

FRIENDS OF THE LIBRARY: Susan Lee said member dues and donations total \$2,325 so far. She said the Friends' board has discussed possible uses for the \$5,000 donation which was received earlier. She said one possibility is a sound system for the Chick Room and another possibility is a virtual reality system. She said the last regular book sale is this Saturday and then one more for the December Open House. She said the Friends' final program for this year will be tomorrow night, *Taken by Storm*; the subject is the hurricane of 1938 and the speaker is a meteorologist. She said the Friends' board is in the process of lining up programs for next year. She said the new book donation procedure seems to be working very well and we seem to be getting better books.

OLD BUSINESS

NNHLC: Update: Sloane said the coop is working really smoothly and the new inter-library loan program is doing very well; it seems to be quite a time-saver.

Children's Room Stairs: Sloane said the stairs will be repaired.

Budget planning: Sloane said the budget has been submitted and we are awaiting the update from the town on the pay period.

NEW BUSINESS

Selectmen Meetings: Sloane said she went to last Tuesday's meeting and will try to be at every meeting until budget season is over. She said she reminded the selectmen that the roof has been put off for two years and she invited them to come in and tour the building.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Peter Stevens to adjourn, seconded by Christina McAllister. The motion passed unanimously and the meeting adjourned at 4:00 PM.

Next meeting: November 20, 2019 @ 3:30 PM

Town of Madison, Board of Library Trustees
October 16, 2019

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on October 16, 2019