

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
JULY 17, 2019 @ 3:30 PM
JOHN F. CHICK MEETING ROOM
MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, John Filson, Mary Holmes, Angela Johnson, Bruce Kennedy, Christina McAllister, Patti Rau, Peter Stevens, Linda Smith; Susan Lee, Friends of the Library; Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

June 19, 2019 regular meeting: Motion by Bruce Kennedy to approve the minutes of 6-19-19, seconded by Peter Stevens. There was one correction in the name of a Friends program. With this correction the minutes as amended were approved 7-0-2 with 2 abstentions.

REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed the Statement of Financial Position. She said \$1,300 for books from the Friends is reflected in the checking account. She said in July we purchased a picnic table. She said we got some dividends in the Vanguard accounts as well as an increase in market share. She said the Treasuries are in good shape. The budget drawdown is at 51.68%.

Motion by Peter Stevens to accept the Treasurer's Report, seconded by John Filson. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell and the board agreed that the statistics looked good. She noted that we've added 76 patrons this year, including 26 in just the last month. Patti Rau said John Filson's graphs were very helpful. Sloane said the children's room steps have been looked at by John Cyr and we will have a quote for repairs for the next meeting. Sloane said the NH State Library has decided on a library loan program. She said the summer reading program has been going well. She said the One Book One Valley Pride Festival table was a big hit. Sloane said she will be on vacation August 6-9 and is trying to find coverage for those dates.

GALLERY: Peter Stevens until the end of the month.

FRIENDS OF THE LIBRARY: Susan Lee said the next book sale will be this Saturday and the next one will be August 17. She said, as noted in the Treasurer's Report, the Friends gave \$1,300 to the library in June for books. She said the Friends will have a table at the Old Home Week Festival. She said the New Hampshire Huts program was very well received. The next program is "New Hampshire on High," the weather vane program, on Tuesday, August 20 at 7:00 PM.

OLD BUSINESS

NNHLC: Update: Sloane said the meeting last week was great; we are all working together and we ironed out a couple of procedures. She said we will probably meet again in September, but we are always in contact with e-mail. She said she thinks this collaboration is a positive step for everybody.

NEW BUSINESS:

Knox Box: Sloane said the fire chief wants a Knox Box instead of a key to the building; it is a pricey box that goes on the outside of the building. This was discussed. The board agreed that the price of a Knox Box would not be worth it. Cheryl Littlefield suggested talking to the selectmen.

OTHER BUSINESS: Cheryl noted that we need to do the library director evaluation. Sloane said she will send out evaluation forms to board members. John Filson said we need to work out a procedure for donated books. He said the library staff should not have to carry boxes of books downstairs. This was discussed; various suggestions were made, including having a sign to instruct book donors not to leave books without contacting the librarian or when the library is closed.

ADJOURNMENT: Motion by Bruce Kennedy to adjourn, seconded by John Filson. The motion passed unanimously and the meeting adjourned at 4:20 PM.

Next meeting: August 21, 2019 @ 3:30 PM

Town of Madison, Board of Library Trustees
July 17, 2019

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on July 18, 2019