

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 20, 2019 @ 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, John Filson (via WebEx), Mary Holmes, Bruce Kennedy, Karen Lord, Christina McAllister, Peter Stevens, Linda Smith, Library Director Sloane Jarell

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM. Introductions were made and new board members Mary Holmes and Christina McCallister were welcomed.

APPROVAL OF MINUTES

February 20, 2019 regular meeting: Motion by Peter Stevens to approve the minutes of 2-20-19, seconded by Linda Smith. The motion passed 5-0-3 with 3 abstentions.

REPORT OF THE TREASURER: Cheryl Littlefield said the Treasurer's Report looked all in order and the board agreed. She noted that the Budget Drawdown included the budget numbers and that we have used up less than 20% of the budget in almost three months.

Motion by Bruce Kennedy to approve the Treasurer's Report, seconded by Karen Lord. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell said the statistics look pretty good. She noted that we are now including automatic renewal in the statistics numbers. John Filson's statistics report was included in the board packet. He said he was comparing on a month-by-month basis and it might be better to do it on a cumulative basis; just something to think about. He said he would do both versions next month and the board can decide. Sloane reviewed her report in the board packet:

- The slow cooker program is going on and we might add an April date.
- Sloane attended the Joint Loss Management Committee meeting, which was very informative.
- Someone from the town office came over to make sure our boiler was free of snow; they might put up a sign to cover it in case snow comes down from the roof.
- The One Book One Valley selection meeting is March 28 and the coop directors will meet that day as well.
- It looks as though Conway will join the coop sometime in May and right now KOHA is working to make sure all their files are ready to migrate to us; they will have a test system to try it out.
- We have a high school student volunteer helping us two hours a week.
- The Annual Report to the State Library has been submitted. Sloane said she has decided not to apply for the KBA grant this year as their programs are not worth the price. She said we will have an alternate plan for a summer program.

GALLERY: Peter Stevens

FRIENDS OF THE LIBRARY: Sloane said the Friends have been working hard to organize the back room.

ELECTIONS

Town Elections: Sloane said she got about five new Friends memberships at the town meeting.

Trustee Elections: The board agreed to keep the same officers: Cheryl Littlefield, Chair; Linda Smith, Vice-Chair; Angela Johnson, Treasurer; John Filson, Secretary.

Alternates appointed: Mary Holmes, Christina McAllister, Peter Stevens

OLD BUSINESS:

Town Meeting: Sloane said all went fine at the town meeting.

NNHLC meetings:

Thursday, March 28 at 5:30 at Conway Library to work on draft of Coop Agreement
Thursday, April 4 at 5:30 at TBA – annual meeting @ Conway Library

NEW BUSINESS

NH Library Trustee Association Meeting – half-day workshop for new trustees – Friday, April 12
(see packet for complete listing of meetings offered and helpful information.)

Chick Room key request: Sloane said she was bringing the Key Policy to the board next month for review and discussion, particularly regarding guidelines pertaining to the use of the Chick Room. This will be brought back next month.

OTHER BUSINESS: Cheryl and the board said they wanted to thank outgoing board member Sandra Carr for all her years of service to the board.

ADJOURNMENT: Motion by Karen Lord to adjourn, seconded by Bruce Kennedy. The motion passed unanimously and the meeting adjourned at 4:05 PM.

Next meeting: April 17, 2019 @ 3:30 PM

Town of Madison, Board of Library Trustees Meeting for March 20, 2019

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on March 21, 2019

Minutes approved: April 17, 2019

Library Board of Trustees
March 20, 2019
Page 2 of 2