

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
MAY 16, 2018, 3:30 PM  
CHICK ROOM, MADISON LIBRARY  
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, Sandra Carr, John Filson, Karen Lord, Peter Stevens, Patti Rau, Linda Smith; Library Director Sloane Jarell

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

April 18, 2018 regular meeting: Motion by Karen Lord to approve the minutes of 4-18-18, seconded by Sandra Carr. There was one correction under New Business to read, "The board agreed that they were interested in pursuing further discussion about adding Conway to the established coop." With this change the minutes as amended were approved unanimously.

REPORT OF THE TREASURER: Patti Rau had a question about the NOW checking account at Northway. This was discussed and the board agreed that this will be followed up with Treasurer Angela Johnson. It was noted that the Drawdown position was a little better than usual. Sloane said we've been using the Jackson Annuity and Leonora's Memorial fund for books.

Motion by Peter Stevens to accept the Treasurer's Report, seconded by Linda Smith. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell said regarding the statistics: Attendance seems to be down, but in relation to circulation it's not bad. As stated in her written report to the Trustees, the Selectmen have signed off on Norm Garside doing the work on the ramp; his proposal is in the board packet. She said the work on the ramp should begin at the end of August, weather permitting. Sloane said the bathroom water is unusually rusty and the town hall is sending over the new DPW Director, Jon Cyr, to help figure out if this is a problem. Sloane said we have started a new Kids' Drop-in activities program which she is hoping will increase kids' participation. On May 22 in the Chick Room there will be a presentation of the NH Humanities Program called "Stark Decency." On June 7 the program will be "AARP Fraud Watch Network." Sloane said the summer reading program has started; information went out with the kindergartners and 18 have signed up. She said in June the digital downloadable magazines will be available again. The annual volunteer breakfast will be on Thursday, June 28.

GALLERY: JP Goodwin. Patti Rau suggested asking Jay Rancourt if she would be interested in displaying her artwork. Sloane will follow up.

FRIENDS OF THE LIBRARY: There will be a book sale this coming Saturday.

OLD BUSINESS:

Finances and Bookkeeping Policy: Several changes were suggested and the board agreed on the following:

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- Town-Budgeted Funds and Self-Generated Funds to be spelled out only once and initials used thereafter.
- On the third line down just say fees and sales.
- Up-to-date should be hyphenated as used in the fourth paragraph.
- Budget should be budget (no capital B).
- In the last paragraph, delete the words “for approval.”
- Calendar Year should be calendar year (no capital CY).

Motion by Linda Smith to approve the Finances and Bookkeeping Policy with changes as noted above, seconded by John Filson. The motion passed unanimously.

NNHLC Meeting – Follow-up meeting June 6, 2018 @ 10:00 AM in Conway

Lighting: Sloane said there has been no update from Noreen Downs. Cheryl Littlefield suggested asking Don Whitelaw to come in for an estimate. There was a discussion about having an outside outlet. Peter Stevens said solar is the way to go.

NEW BUSINESS:

eReader Borrowing Policy and Agreement: Sloane said we have had a Kindle donated to us and as a result she has updated the eReader Policy to try to make it inclusive of all eReaders.

Motion by Patti Rau to approve the changes in the wording of the Nook/Kindle eReader Borrowing Policy and Agreement, seconded by John Filson. The motion passed unanimously.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Karen Lord to adjourn, seconded by Peter Stevens. The motion passed unanimously and the meeting adjourned at 3:52 PM.

Next meeting: June 20, 2018 @3:30 PM.

Town of Madison, Board of Library Trustees Meeting for May 16, 2018

Approved Minutes  
Respectfully submitted,

Patricia Ambrose  
Recording Secretary  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on May 17, 2018.