

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
FEBRUARY 21, 2018, 3:30 PM  
CHICK ROOM, MADISON LIBRARY  
DRAFT MINUTES

ATTENDANCE: Chair Cheryl Littlefield, John Filson (via WebEx), Bruce Kennedy, Karen Lord, Patti Rau, Linda Smith, Peter Stevens; Library Director Sloane Jarell

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:32 PM.

APPROVAL OF MINUTES

January 17, 2018 regular meeting: Motion by Patti Rau to approve the minutes of 1-17-18, seconded by Bruce Kennedy. The motion passed unanimously.

REPORT OF THE TREASURER: In the board packet. Treasurer Angela Johnson was unable to be present for this meeting.

Motion by Linda Smith to approve the Treasurer's Report, seconded by Bruce Kennedy. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Sloane said that the statistics looked good. The database at the State library is still down and she does not expect anything to replace the system in 2018. Sloane said that the timer for the outside lights has stopped working and Peter and Bruce suggested talking to the Smart Start lighting people who will be coming out late March. They thought there might be a way to install a solar sensor. Bruce indicated he would talk to Russ Lanoie about other possibilities. Sloane will be participating in the Family Night at Madison Elementary during Read Across America week. State Reporting was submitted last week.

GALLERY: JP Goodwin

FRIENDS OF THE LIBRARY: No report.

OLD BUSINESS:

Town Budget Hearing: Cheryl attended and the library did not come up for discussion.

Bywater Contract: Sloane brought this back because Tamworth found a typo and Bywater reissued the contract with the correction. Cheryl signed updated contract.

NEW BUSINESS:

Preparations for Town Meeting – There should be one warrant article in the budget for the library boiler.

Computer Use Policy: Board thought edits were fine. John suggested substituting the word conditions for guidelines. Sloane will bring back corrected policy in March for approval.

Keys to the Chick Room: Sloane has been trying to figure out how many keys are in existence and who has them. At one point, she was without any keys to loan out and loaned out her own key. Sloane will come back next month with a possible request for more keys to be made.

NNHLC meeting: Annual meeting is scheduled for Thursday, April 12 at 1 pm in the Madison Chick room. One trustee must attend. Trustees will check their schedules and get back to Sloane next month.

Energy Committee Update: Bruce is our representative on the Energy Committee and stated that this committee is responsible for our lighting upgrade at the end of March. That upgrade will be paid off in four years by using our monthly savings as payment. This committee is also responsible for some insulation work at other town buildings. The trustees thanked Bruce for all he has done.

Correspondence from Office of Selectmen: Sloane said that Angela suggested we pay for book, audio and video invoices from self-generated funds and rely on the town money in the second half of the year. There was some discussion as to why there seemed to be a shortage of money and did it have to do with the school and their project.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Karen Lord to adjourn, seconded by Peter Stevens. The motion passed unanimously and the meeting adjourned at 4:06 PM.

Next meeting: March 21, 2018 @3:30 PM.

Town of Madison, Board of Library Trustees Meeting for February 21, 2018

Draft Minutes  
Respectfully submitted,

Sloane Jarell, Library Director  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on February 21, 2018.