

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 18, 2015, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: John Filson (via telephone), Angela Johnson, Cheryl Littlefield, Mary O'Neil, Linda Smith, Peter Stevens, Tom Reinfuss, Sloane Jarell, Library Director. Sandra Carr attempted to attend via telephone or WebEx but the connection couldn't be made.

ABSENT: Bruce Kennedy, Fay Melendy, Friends of the Library

CALL TO ORDER: Chair Peter Stevens called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES:

1. February 18, 2015 regular meeting: Motion by Mary O'Neil to approve the minutes of 2-18-15, seconded by Tom Reinfuss. There was one correction regarding renovations of the front desk area. With this correction the amended minutes were approved unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed the Statement of Financial Position:

- We have a total of \$5,083.09 in checking and savings and \$60 in un-deposited funds, bringing total current assets to \$5,143.09.
- Wells Fargo did better in February. We received dividends of \$44.11 as well as \$371.70 due to market fluctuation, totaling \$415.81.
- Vanguard will report quarterly.
- We've had minimal amounts coming in for donations in the conscience jar, \$18.73 so far.
- The Friends gave us \$1,300 and we sent a check to Northledge for the wiring.
- In the town drawdown we just have the amounts spent in each category year-to-date. The budget was approved at the town meeting and at the end of March we should be getting a breakdown.
- We have Money Market cash of \$907.40 which is easily accessible but not making any money. It's there if we need it.

Motion by Tom Reinfuss to accept the Treasurer's Report, seconded by Mary O'Neil. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell reviewed the Library Director's Report in the board packet:

- Northledge Technologies came and took care of the wireless and wired network.
- Sloane took part in the KOHA webinar online.
- The furnace has been fixed and there have been no problems since then.
- For CIP items we need to be thinking about the roof and the bathroom ceiling, where there is leakage which is probably from a vent pipe. RFP's will be going out soon.
- As of yesterday downloadable digital magazines are up and running.
- Sloane is working with Mike Lane on summer programs.
- More interviews will be scheduled for the Library Associate position.

- The NH Library Cooperative Meeting is April 6; Sloane and Linda Smith will be attending.

GALLERY: Artwork by Jane Carlson.

FRIENDS OF THE LIBRARY: There will be a book sale this Saturday. Peter Stevens said the Friends are working on the E.E. Cummings Program for later this year.

ELECTIONS

- A. Town Elections: Linda Smith and Mary O'Neil were elected as library trustees.

Motion by Angela Johnson to appoint Bruce Kennedy to a one-year term as trustee to fill the vacancy that arose from the resignation of Susan Bailey. Seconded by Mary O'Neil. The motion passed unanimously.

Motion by Angela Johnson appoint Sandra Carr and Tom Reinfuss as alternate trustees, seconded by Mary O'Neil. The motion passed unanimously.

There is still one vacancy for an alternate.

- B. Trustee Elections: Chair, Vice-Chair, Treasurer, and Secretary:

Motion by Tom Reinfuss to nominate Cheryl Littlefield as Chair, Peter Stevens as Vice Chair, Angela Johnson as Treasurer, and John Filson as Secretary. Seconded by Linda Smith. The motion passed unanimously.

The board thanked Peter Stevens for all his hard work and welcomed Cheryl Littlefield as the new Chairperson.

OLD BUSINESS

- A. Library Associate Candidate: Already discussed.
- B. Coop Transfer – Keys for Tamworth and Jackson librarians update: Sloane said the keys have been given out and everything is working well.
- C. Town Meeting: The library budget passed.

NEW BUSINESS

- A. NH Library Trustee Association Meeting is Monday, May 18th in Concord (trustees can apply for available scholarships): Attendees will be Angela Johnson, Peter Stevens, and John Filson.
- B. Book for Mary Cronin: Mary has requested the money go toward the magazine rack.
- C. Roof pipe/leakage on bathroom ceiling: Already discussed.
- D. Fence has been pushed down by plow – Mr. Hatch at Town Office said town will fix it.

OTHER BUSINESS: Angela Johnson said signatures will be needed for the Northway Bank. Angela will get that started.

ADJOURN: Motion by Angela Johnson to adjourn, seconded by Linda Smith. The motion passed unanimously and the meeting adjourned at 4:35 PM.

Next Meeting: April 15, 2015 @ 3:30 PM, Chick Room, Madison Library.

Town of Madison, Board of Library Trustees Meeting for March 18, 2015.

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on March 19, 2015.