

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
FEBRUARY 18, 2015, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Peter Stevens, Chairperson; Sandra Carr (via WebEx) John Filson (via telephone & WebEx), Angela Johnson, Bruce Kennedy, Mary O'Neil, Linda Smith, Tom Reinfuss, Sloane Jarell, Mary Cronin, Library Director

ABSENT: Susan Bailey, Cheryl Littlefield, Fay Melendy, Friends of the Library

CALL TO ORDER: Chair Peter Stevens called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES:

1. January 21, 2015 regular meeting: Motion by Linda Smith to approve the minutes, seconded by Angela Johnson. There was one correction of a date. With this change the amended minutes of 1-21-15 were approved unanimously.
2. February 4, 2015 non-public session: Motion by Bruce Kennedy to approve the minutes, seconded by Tom Reinfuss. There was one change in the spelling of a name. With this change the amended minutes of 2-4-15 were approved unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed her report:

- Grant money from the Pequawket Foundation was used to buy a scanner.
- Wells Fargo lost \$551.49 due to market fluctuation.
- Funds were used from Wells Fargo for renovations of the front desk area.
- The Jackson Annuity was closed out and the funds are now in Vanguard.
- We still have \$1,800.31 from the Jackson Annuity in the savings account.
- The audit passed.

Peter Stevens noted that the market has come back since January 31st.

Motion by Bruce Kennedy to accept the Treasurer's Report, seconded by Tom Reinfuss. The report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Mary Cronin gave her report:

- Northledge is coming next week to work on the wireless and wired network and will hopefully clear up a lot of problems. We have received an estimate and the Friends have provided \$1,300 to pay for that.
- The heating people from Lyman came and have just e-mailed an estimate for a new thermostat: \$400 for parts and labor to bypass the Taco thermostat. The Town Administrator will sign for the work to hopefully clear up the heating problems.
- We might be adding digital magazines to downloadable books, probably the most popular ones available.
- The local history project now has a fully searchable database on vital statistics.
- Preschool story times are continuing weekly with Cam Spence.

- There will be a Humanities Council program on March 26 called “George Washington Spied Here.”
- We have a small group of people interested in collecting oral histories for the Local History Project; Peter Stevens and Henry Forrest did the first recording today. We need to develop a protocol to work with the files and we need transcribers.

Mary said she is taking a free course on library advocacy which is very good and she recommends it for Trustees and library staff. She said she recommends that someone on this board serve on the Town Committee to heat the buildings. Mary said she would like to buy a rack for periodicals at a cost of about \$400; she has a call in to the Rotary Club in Ossipee to see if they could help with that. Mary said there will be a Northern New Hampshire Library Cooperative meeting in Tamworth on Monday, April 6 at 2:00 PM, and the Library Director and at least one Trustee should attend. Linda Smith said she can attend that meeting.

GALLERY: Artwork by Jane Carlson.

FRIENDS OF THE LIBRARY: The party that was scheduled for February 15 has been rescheduled for this Sunday, February 22.

OLD BUSINESS

Trustee Candidates for March Ballot: March 3 at 7:00 PM in the Chick Room.

NEW BUSINESS

Preparations for Town Meeting: Peter Stevens said he sent out talking points about budget issues in preparation for the March 14 Town Meeting.

Library Associate Job Description: In the board packet. This was discussed.

Motion by Angela Johnson to approve the Library Associate job description as revised, seconded by Linda Smith. The motion passed unanimously. Sloane Jarell noted that applications are due March 9 so the new position could not begin till after the next Trustees meeting.

Library Associate Job Posting: Newspaper and various websites.

Library Director Transition: March 2. Mary Cronin’s last official day will be February 28.

Coop Transfers – provide keys for Tamworth and Jackson librarians to access foyer to pick up/drop off transfers between libraries? Discussed and agreed by the board.

Motion by Linda Smith that keys be provided when needed to keep continuity with the coop, seconded by Tom Reinfuss. The motion passed unanimously.

OTHER BUSINESS: There will be elections next month for board officials: Chair, Vice Chair, Treasurer, and Board Secretary.

ADJOURN: Motion by Tom Reinfuss to adjourn, seconded by Bruce Kennedy. The motion passed unanimously and the meeting adjourned at 4:30 PM.

Next Meeting: March 18, 2015 @ 3:30 PM, Chick Room, Madison Library.

Town of Madison, Board of Library Trustees Meeting for February 18, 2015.

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on February 20, 2015.