

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
JANUARY 21, 2015, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Peter Stevens, Chairperson; John Filson (via WebEx), Angela Johnson, Bruce Kennedy, Cheryl Littlefield, Mary O'Neil, Linda Smith, Tom Reinfuss, Mary Cronin, Library Director
ABSENT: Susan Bailey, Sandra Carr, Fay Melendy, Friends of the Library

CALL TO ORDER: Chair Peter Stevens called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES: December 17, 2014: Motion by Cheryl Littlefield to approve the minutes of 12-17-14, seconded by Bruce Kennedy. The motion passed unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed her report:

- Grant money has been received from the Pequawket Foundation for the scanner and is in the checking account.
- Wells Fargo is down \$408.10 due to market fluctuation.
- Johnson & Johnson paid a dividend of \$42.
- We have \$863.28 in Money Market cash.
- Vanguard is down \$47.83 due to market fluctuation but we received a dividend of \$29.91.
- Angela prepared a monthly stock report comparing November and December as well as a yearly report comparing market value on December 31, 2014 and December 31, 2013 which shows that we are in the black.
- On the town budget drawdown we are at 99.64%.

Motion by Bruce Kennedy to accept the Treasurer's Report, seconded by Tom Reinfuss. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Mary Cronin gave her report:

- The library has received a check from the Friends for the networking project.
- The new laptop is here with Quickbooks loaded on it for the use of the Treasurer.
- In the town budget the KOHA support price went up by \$75. To adjust the budget Mary took \$75 from audio/visual so the bottom line remains the same.
- The blinds were installed on January 5.
- Programs coming up include a Lego activity on January 30, 11:00-12:30 PM and then a Journaling Workshop at 6:00 PM the same day. There will be an Oral History informational meeting on Wednesday, February 11 at 4:00 PM.

Mary said she is planning to take her vacation the first week of February.

GALLERY: Artwork by Jane Carlson.

FRIENDS OF THE LIBRARY: The Friends are sponsoring "Becoming Wolf – Eastern Coyote in New England" on February 17 from 7:00-8:30 PM in the Chick Room. Peter Stevens said this month's book

sale went pretty well. There will be an invitation-only farewell party for Mary Cronin put on by the Friends of the Library for friends, volunteers and trustees on February 15.

OLD BUSINESS

Personnel Policy: Mary presented a draft revision to the board. She said the changes were mainly to align it with the town's personnel policy.

Motion by Cheryl Littlefield to accept the personnel policy with changes as amended, seconded by Tom Reinfuss. The motion passed unanimously.

Director Search Committee – update: Peter Stevens said there have been three applications. Discussion ensued. It was decided that a non-public meeting would be posted soon for a Wednesday afternoon at 3:30 PM to discuss the candidates. It was requested that candidates' resumes be available for review at the library for board members prior to the meeting. Board members expressed an interest in interviewing candidates recommended by the search committee.

Annual Report to Town – review draft: The board agreed that this was very well done. Mary said the budget will go in with this as well.

2015 Budget Adjustment: Already covered.

NEW BUSINESS

Trustee Candidates for March Ballot – filing period January 21-30 at Town Clerk's Office: Mary said we technically have two spots available because Susan Bailey has indicated that she intends to resign. It was noted that Peter needs let Susan know that she needs to send a letter of resignation.

Town Budget Hearing – February 3 @ 7:00 PM at the school.
Other Business: None.

ADJOURN: Motion by Tom Reinfuss to adjourn, seconded by Bruce Kennedy. The motion passed unanimously and the meeting adjourned at 4:30 PM.

Next Meeting: February 18, 2015 @ 3:30 PM, Chick Room, Madison Library.

Town of Madison, Board of Library Trustees Meeting for January 21, 2015.

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on January 22, 2015.

Minutes approved: February 18, 2015

Library Board of Trustees
January 21, 2015
Page 2 of 2