

Meeting Minutes
Non-public meeting of
Madison Library Board of Trustees
on December 10, 2014
at 3:30 pm in the John F. Chick Room at the Madison Library

MEETING NOTICE: Posted on December 4, 2014 at the Madison Library and at the Madison Town Hall, and on the Madison Library website.

Attendance: Sandra Carr, Cheryl Littlefield, Tom Reinfuss, Peter Stevens, Bruce Kennedy, Mary O'Neil, Linda Smith, John Filson (via computer/WebEx), Mary Cronin

Absent: Angela Johnson

Review of Minutes from December 3, 2014 non-public session: Cheryl Littlefield MOVED to accept with one correction, Cheryl Littlefield's name should be listed under "Working Committee", not Angela Johnson's. MOTION PASSED unanimously.

Review Job Description(s): Mary Cronin will post an easy-to-find version of the Library Director's job description to the Madison Library website.

Review advertisements for Director: An hour prior to today's meeting, a committee that included Sandra Carr, Mary O'Neil, and Cheryl Littlefield met and drafted two ads for library Director's position, one for the newspaper, and one for online posting in professional job boards. A lengthy discussion that refined wording of the two ads followed. Tom Reinfuss MOVED to accept the edited versions of the two ads. MOTION PASSED. The ads will be sent to the Conway Daily Sun and posted on professional job boards by Mary Cronin.

Review public statement from Trustees: Peter Stevens and John Filson prepared a statement for posting on the library website, consensus was that it was ready to go. Mary Cronin will post the statement on the library's website. Peter Stevens will send an edited version of the statement to Cathie Gregg and ask that it be included in her next installment of the Madison Town Column in the Conway Daily Sun.

Other business: Madison Library staff members Sloane Jarell and Cam Spence will be invited in person by Trustees to apply for the Library Director's position.

Release Minutes from December 3, 2014 non-public meeting: MOVED by Cheryl Littlefield, MOTION PASSED unanimously.

Minutes from today's meeting were not sealed, and will be released as usual.

Respectfully submitted,

Mary Cronin, Library Director