

Madison Library
Strategic Planning Committee
October 7, 2014, 6:00 PM
John F. Chick Room, Madison Library
DRAFT Minutes

Attendance: John Filson, Linda Drew Smith, Fay Melendy, Nancy Devine, Mary Cronin

Absent: Sloane Jarell, Mark Lucy, Braxton Hinchey, Sue Stacy, Noreen Downs, Tammy Flanigan

Call to order: John Filson, Chair, called the meeting to order at about 6:00 PM.

Agenda: Draft agenda was adopted as presented.

Minutes: Minutes from the September 10, 2014 meeting were accepted as written.

General Comments: none

Comment and adoption of 9-30-14 draft of the Strategic Plan: John Filson told the committee that the point of today's meeting is to determine if draft Strategic Plan is in suitable form to be sent to the Board of Trustees for review and approval.

Discussion about grammar on p. 2: "incorporated" vs. "was incorporated". Kept as is.

Those present felt that the draft Strategic Plan is ready to send to Trustees. Mary will distribute to Trustees for review before October 15 Trustees' meeting.

Plans for disseminating Strategic Plan: John felt that Trustees will handle logistics of communicating plan to community. Hosting a community event was not felt to be necessary. Final adopted plan will be posted on the library's website, and a printed copy will be available to read at the library and a circulating copy will be available to borrow from the library. Publicity about the adopted plan will be included in the library newsletter, Madison Town column, Madison TV, online, a press release to be sent to the Conway Daily Sun, and other regularly used publicity channels. Section 5 "Strategic Plan for the Madison Library" will be included in the 2013 Madison Town Report.

John will recommend to Trustees that Trustee Chair Peter Stevens bring a copy of the adopted plan to the Selectmen, Planning Board, and Budget Committee. John hopes that the process that went into the creation of this Strategic Plan will be used as an example for other town boards and committees.

John noted that while we had help from NH Listens with the community listening session, for the most part, this plan was "homegrown".

John thanked the committee for their work.

Next meeting: No next meeting; committee's work is complete!

Adjourn: John Filson adjourned the meeting at about 6:30 PM.

Respectfully submitted,

Mary Cronin