

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
AUGUST 20, 2014, 7:00 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Peter Stevens, Chairperson; Sandra Carr, John Filson, Angela Johnson, Bruce Kennedy, Linda Smith, Mary Cronin, Library Director

ABSENT: Susan Bailey, Cheryl Littlefield, Mary O'Neil, Tom Reinfuss, Fay Melendy, Friends of the Library

CALL TO ORDER: Chair Peter Stevens called the meeting to order at 7:00 PM.

APPROVAL OF MINUTES: Trustees Meeting, July 16, 2014: Motion by John Filson to approve the minutes of July 16, 2014, seconded by Sandra Carr. The motion passed 6-0.

REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed the Statement of Financial Position which was in the board packet: Wells Fargo went down \$470.80 due to market fluctuation but we are up year to date because we got the money from the Jackson annuity and \$2,000 from the Goldberg grant. Angela said she moved the original Jackson Annuity investment of \$5,450 from savings to checking. The town budget drawdown is at about 63%; the only possible concern is general maintenance.

Motion by Bruce Kennedy to accept the Treasurer's Report, seconded by Linda Smith. The motion passed 6-0 and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Mary Cronin summarized her written report in the board packet:

- The public computer is still not working properly and a library laptop is substituting temporarily.
- CIP worksheets have been sent to the town office for reroofing and replacing the boiler. Mary suggested forming a committee to look into options for heating the library. A town energy audit has been done and the library is the only building with the potential for using solar for heating. We should start soon to get ready for the 2017 boiler replacement.
- Programs: the book group meets next week and the summer programs have wrapped up. Turnout was very good this summer and the photo contest went very well. We have pretty much used all our programming money for the year.
- Advocacy Committee: Mary is Chair of the NHLA's Advocacy Committee and will be attending NHLA Executive Board meetings every other month as part of her job description.
- The Strategic Planning Committee met and the survey has concluded. We owe \$300 to Bruce Mallory of NH Listens for his work for the Planning Committee.

GALLERY: Just a few barn paintings remain.

FRIENDS OF THE LIBRARY: FOML presents a program on the "Marriotts of the Mountains – The Crawford Family of Crawford Notch, New Hampshire's First Family of Innkeeping," Thursday, August 21 in the Chick Room at 7:00 PM. The final figure for the August 16 book sale is close to \$500.

OLD BUSINESS

- Strategic Plan – review Community Conversation event (8/19), next Strategic Planning Committee Meeting September 10 at 5:30 PM: John Filson said he was disappointed there weren't more townspeople here, but nevertheless it worked out fine. Peter Stevens said he thought it was a good approach to break up into smaller groups for discussions. John said we've ended the information-gathering stage; we are waiting for Bruce Mallory's report and then we will start writing a draft which we will try to have ready for the next Strategic Planning meeting on September 10. John added that we left the survey window open for an extra time and it paid off with more responses. The board commented that they thought the survey questions were very well done.
- Investments: Vanguard. Angela Johnson said she sent Vanguard a copy of the town's ID# and that wasn't sufficient; they need something such as articles of incorporation, a copy of the state charter showing a certificate of good standing, or a letter from the IRS to the library with an ID # showing that we are non-profit. Discussion ensued. Mary Cronin said she would see what she could pull out of the old town report at the time the library was founded. The next step would be to contact the town hall to see if they have any of these documents, and if not, to go to the town attorney for advice on how to proceed. It was also suggested to contact other libraries to see how they handle this kind of situation.

NEW BUSINESS:

Budget 2015 – due at Town Office by September 25: Angela Johnson said we have to have our budget meeting before our next board meeting because we have to have a draft to present for approval. Linda Smith suggested meeting prior to the next Strategic Planning Committee Meeting on September 10, and members of the Budget Committee agreed with this. Members of the Budget Committee are Mary Cronin, Angela Johnson, Peter Stevens, and Linda Smith. They will meet at 4:30 PM on September 10.

Other Business: Regarding a start date for renovation work, Mary Cronin said we are waiting to hear from the Ham Foundation; they meet in October and will not fund anything that is already started.

ADJOURN – Next Meeting: September 17, 2014 @ 7:00 PM. Motion by Bruce Kenney to adjourn, seconded by Sandra Carr. The motion passed 6-0 and the meeting adjourned at 7:50 PM.

Town of Madison, Board of Library Trustees Meeting for August 20, 2014.

Approved Minutes

Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on August 21, 2014.