

BY-LAWS

Article I

NAME

SECTION 1. The name of this organization shall be FRIENDS OF MADISON LIBRARY, Madison, New Hampshire.

Article II

PURPOSE

SECTION 1. The purpose of this organization shall be to maintain an association of persons interested in libraries; to focus public attention on the library; to stimulate the use of the library's resources and services; to receive and encourage gifts, endowments and bequests to the library; to support and cooperate with the library in developing library services and facilities for the community; and to support the freedom to read as expressed in the American Library Association Bill of Rights.

No part of the net earnings of the organization shall inure to the benefit of any member, trustee, official, or individual. The organization shall not engage in propaganda or intervention in any political campaign on behalf of any candidate for public office. No substantial part of the activities of the organization shall involve attempts to influence legislation.

SECTION 2. In the event of the dissolution of the organization, and prior to the completion thereof, all liabilities and obligations of the organization shall be paid, satisfied and discharged, and all of the remaining assets, property and income owned or held by the organization shall be donated to the Madison Library, and no part of such remaining assets, property or income shall be distributed to members or to any other persons whatsoever.

Article III

MEMBERSHIP

SECTION 1. Membership in this organization shall be open to all individuals in sympathy with its purposes.

SECTION 2. Each member shall be entitled to one vote.

Article IV OFFICERS

SECTION 1. The officers of this organization shall be a president, vice-president, secretary and treasurer.

SECTION 2. Officers shall be nominated by a Nominating Committee composed of three members. The nominations shall be submitted to the Executive board with the consent of the nominee at least two weeks prior to the Annual Meeting. Additional nominations may be made from the floor with the consent of the nominee.

SECTION 3. Officers shall be elected by the majority vote of those present at the Annual Meeting. The term of office shall be for one year, beginning immediately following the Annual Meeting.

SECTION 4. Vacancies shall be filled by appointment by the Executive Board and such persons shall serve until the next regular election.

Article V DUTIES OF OFFICERS

SECTION 1. President: To preside over and conduct meetings and to appoint all committees and be an ex-officio member thereof.

SECTION 2. Vice-President: To perform the duties of the President in the absence of the President.

SECTION 3. Secretary: To take the minutes of all meetings, to notify the Board members of time and place of meetings, and to conduct the correspondence of the organization; to maintain a current membership list; to notify members of the Annual Meeting.

SECTION 4. Treasurer To be responsible for the collection, safekeeping and expenditure of all funds; to keep and maintain the financial records of all business transactions of the organization; to render to the President and Secretary or to the Executive Board whenever they may require it an account of all transactions as Treasurer and a financial statement in form satisfactory to them, showing the

condition of the organization; to submit to the membership at the Annual Meeting a written financial report for the past fiscal year.

Article VI

EXECUTIVE BOARD

SECTION 1. The Executive Board shall consist of the officers of the organization and the chairmen of all standing committees. The librarian and the past president shall serve as ex- officio members of the Executive Board.

SECTION 2. The Standing Committees shall be: Ways and Means, Publicity, Program and Nominating.

SECTION 3. Special committees as may be necessary shall be appointed by the President with the approval of the Executive Board.

SECTION 4. The Executive Board shall appoint a liaison with the Trustees of the Madison Library.

SECTION 5. The Executive Board shall have the authority to appoint directors at large and committees consistent with the purposes of this organization. The President is an ex-officio member of ail committees, with the exception of the Nominating Committee.

SECTION 6. Meeting of the Executive Board shall be called by the President or by three members of the Executive Board. A majority of the Executive Board shall constitute a quorum.

SECTION 7. The Executive Board shall be responsible for the annual budget.

Article VII

MEETINGS

SECTION 1. An annual meeting shall be held on a date in the month of April to be determined by the Executive Board. Members should be notified in writing at least two weeks prior to the date of the meeting.

SECTION 2. Additional general meetings shall be scheduled as approved by the Executive Board.

Article VIII

DUES

SECTION 1. The annual dues shall be determined by the Executive Board and approved by the membership.

SECTION 2. The fiscal year of the organization shall be a calendar year beginning January 1 and ending December 31.

(Article VIII, Section 2 amended 4/17/97)

Article IX

FUNDS

SECTION 1. Adequate books of accounts shall be maintained by the Treasurer.

SECTION 2. No funds shall be distributed without the authority of the President and the Treasurer.

SECTION 3. The Executive Board shall appoint an auditor, not an officer, to audit the Treasurer's books prior to the Annual Meeting.

Article X

AMENDMENTS

SECTION 1. Amendments to these by-laws may be made at any meeting of the general membership by a two-thirds vote of those present, after notification in writing to each member at least two weeks before the meeting at which the vote is to take place.

Article XI

PARLIAMENTARY PROCEDURES

SECTION 1. Robert's Rules of Order Revised, when not in conflict with these by-laws or with the laws of the State of New Hampshire, shall govern the proceedings of this organization.

BY-LAWS voted 5/23/94