

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 21, 3:30 PM  
CHICK ROOM, MADISON LIBRARY  
APPROVED MINUTES

ATTENDANCE: Peter Stevens, Chairperson; Ron Force, Angela Johnson, Tom Reinfuss, Mary Cronin, Library Director.

ABSENT: Susan Bailey, Sandra Carr, Melissa LaRoche, Mary Russell, Mary Anne Sosnoff, Carol Batchelder, Friends of the Library.

ALSO PRESENT: Visitor John Neal

CALL TO ORDER: The meeting was called to order by Chairperson Peter Stevens at 3:30 PM.

APPROVAL OF MINUTES: There were three corrections. Motion by Ron Force to approve the minutes of October 17, 2012, as amended, seconded by Angela Johnson. The motion passed unanimously and the minutes were approved and accepted.

REPORT OF THE TREASURER: Treasurer Angela Johnson said the Wells Fargo account lost \$125.43 in October due to market fluctuation; in November we received a \$500 donation for books and DVDs, and there is possibly another \$1,000 coming. The budget drawdown is at 85.60%, pretty much on track. Motion by Ron Force to approve the Treasurer's Report, seconded by Tom Reinfuss. The motion passed unanimously and the Treasurer's Report was accepted and filed for audit.

CHANGE TO INVESTMENT MANAGEMENT SERVICE: Angela handed out to the board a letter from the Compass Rose firm regarding the management of the Wells Fargo account. The letter stated that a minimum investment level of \$250,000 would be required to continue with this management team, and if this threshold level could not be achieved, options would be to be referred to a Wells Fargo advisor in the North Conway area, or to the Wells Fargo Client Solutions Team. Angela said another option would be to liquidate the account, but she didn't think we would make that much anywhere else. Ron Force said it's a matter of investment return vs. cost of management, and if it's a net loss we should pull it. Ron suggested leaving it as is for a few months. Peter Stevens agreed that leaving it would be best for now as long as we get a monthly report so we can see how we're doing. There was no motion. The board said a copy of the letter should be filed with the minutes.

LIBRARY DIRECTOR'S REPORT: Library Director Mary Cronin reported that programs are running fairly well. Some people showed up for basic computer training last week. Mary said next Tuesday, November 27, is the budget hearing with the town, and she will have to close a little early to be there on time. Peter Stevens said he will be there as well. Mary is looking into getting cooperative pricing for the Britannica with other Carroll County libraries. She said she spoke with State Librarian Michael York regarding our subscriptions to Heritage Quest and Ancestry Library, and he said to pay what we did last year, which will save \$300 in increased fees. Mary said she has heard from people attending evening programs at the library that we need a more visible sign making it easier to see the library at night. She said a solar light doesn't seem to be helping much. She said she recommended that next year we look into moving the sign closer to the street and lighting it with downward facing lights (per Madison regulations for outdoor lighting) so people can find us in the darker months.

GALLERY: Nothing this month.

FRIENDS OF THE LIBRARY: Mary said the Friends will pay for KOHA support up to \$5,000, and \$2,500 will be on their budget as well for library materials.

#### OLD BUSINESS

ILS SWITCH TO KOHA: Mary said the State Library has been developing an ILS (Integrated Library System) that they will offer to libraries in NH; however, the pricing for us from the state would be more than going with a cooperative district.

#### NEW BUSINESS

REPAIR TO EXTERIOR OF STREET SIDE ALCOVE: Mary introduced John Neal to the Trustees. Mary said she e-mailed to Trustees photos of water-damaged wood beneath windows and doors at the front of the library building that John discovered while working on adding steps to the front (street side) door. John said the subfloor is completely gone and the framing of the floor needs to be rebuilt and put back together. There was a discussion of how extensive the damage might be, and board members felt that more of the siding would have to be removed to see what is underneath. Mary said Granite State Glass came out and took a look and said the seals are broken between the pieces of glass on the windows and door on the front and the whole front unit and side unit needs to come out. John said water is coming down from the base of the units. Ron Force noted that this is the damage that we know about, without knowing what's around the corner. John said he would come back and open up more of the siding to see if there is more extensive damage. There was a discussion about what had to be done about replacing the front door and windows, and Ron said no matter what, these repairs have to be made. There was a question about insurance coverage for the repairs. Mary said the town has the insurance policies for the building, and it's possible there might be coverage for repairs. John said we need to get an estimate to Town Administrator Melissa Arias so she can get it to the insurance company. There was a discussion of whether this could be brought up at the budget meeting next week or whether it should be on the agenda for the selectmen's meeting. Ron said he would suggest having a separate special Trustees meeting to plan what we want to do quickly. John said he would put together a whole package for the selectmen's meeting Tuesday night. Peter suggested sending a note to the selectmen to add this to the agenda.

ADJOURNMENT: Motion by Ron Force to adjourn, seconded by Tom Reinfuss. The meeting adjourned at 4:40 PM.

Respectfully submitted,

Patricia Ambrose  
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on November 25, 2012.  
Town of Madison, Board of Library Trustees Meeting for November 21, 2012.