

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
AUGUST 15, 2012, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Peter Stevens, Chairperson; Susan Bailey, Sandra Carr, Ron Force, Angela Johnson, Mary Russell, Mary Anne Sosnoff, Mary Cronin, Library Director

ABSENT: Melissa LaRoche, Tom Reinfuss, Carol Batchelder, Friends of the Library

CALL TO ORDER: The meeting was called to order by Chairperson Peter Stevens at 3:30 PM.

APPROVAL OF JULY MINUTES: Motion by Sandra Carr to approve the July 18 minutes, seconded by Ron Force. The motion passed unanimously and the minutes were approved and accepted.

CHANGE IN AGENDA: Library Director's Report was moved to the top of the agenda because Mary Cronin was needed for a program upstairs in the library.

LIBRARY DIRECTOR'S REPORT: The summer reading program wraps up today. Mary said she and Lenora will attend the READS Conference in October. Mary will be going to the New England Library Association (NELA) Conference in October, where she will be able to talk to people about integrated library software (ILS) for the library. This is software that is used to run the library catalog and circulation functions. She said she plans to meet with the ILS system representatives at this conference and compare their products and pricing with what the state is offering. She said she needs to choose a new system so it can be included in the budget for 2013. She said a new system will cost us more, there is no doubt about that. Mary said the town sent the budget sheet for next year which needs to be handed in by October 1, and this can be discussed at the September board meeting. Angela noted that we will need a budget committee to be formed and to meet before the September board meeting. It was decided that budget committee members would be Peter Stevens, Susan Bailey, Angela Johnson, and Mary Cronin. The committee will meet on Wednesday, September 5, at 3:30 PM in the Chick Room of the library.

There was a discussion of having something to give lecturers who come here with no fees. Mary said she had a call earlier from a member of the Friends of the Library, who wanted to make sure the board discussed recognition for Marty Risch, who is moving this fall. Peter Stevens noted that Bob Babine came by to discuss the exit way out to the seating area and said that steps, a door handle, and railings are needed. Peter said Bob Babine noted that evacuation maps and fire drills are not needed for the library because the space is too small.

REPORT OF THE TREASURER: There was a discussion about signature authorizations for Wells Fargo. Treasurer Angela Johnson said she assumed the signatory form she filled out years ago was still valid but that we need at least one other person with signature authority. It was decided by the board that Peter Stevens should be the additional person with signature authority.

Angela said we are down around \$500 after the recent purchase of books. She said we're at \$11,399 total at the end of July, with about \$571 in cash. There was a discussion of the possibility that we may need to liquidate some assets this year. Angela said the FOML usually give us some money around the end of September. Angela said our budget drawdown is 62.74%, which is about right for this time of year, and she thinks we will end the year okay. Ron Force moved to accept the Treasurer's Report and Mary Anne Sosnoff seconded the motion. The motion passed unanimously and the report was accepted and filed for audit.

GALLERY: No report.

FRIENDS OF THE LIBRARY: The Friends are hosting a book and author luncheon this Saturday at 12:30 featuring popular author Edie Clark.

OLD BUSINESS: Following up on a discussion at the last meeting, Sandra Carr handed out her draft statement and gift form for "Sponsor a Book," a way to help keep library costs down while honoring or gifting a loved one with a book. After discussion Mary Anne Sosnoff moved to accept the form as drafted and Angela Johnson seconded the motion. The motion passed unanimously. It was suggested that this program could be announced in the town column in the newspaper as well as in the library newsletter, and posted on the library's website.

NEW BUSINESS: In Mary Cronin's report, she noted that Jean Heilprin Diehl, the author of "Three Little Beavers," donated to the library the proceeds of the August 9 event at the library. Mary said she would like to use the funds to purchase a new set of U.S. geography books for the children's room. Mary and the board discussed e-mails between the library and the Solid Waste Advisory Committee of the town regarding discarded books.

FOOD FOR THOUGHT: Respondents' suggestions re community needs: As a follow-up to a discussion at the last meeting, Peter asked board members for thoughts about needs of the community that the library could address. As an example, Peter discussed the Madison trails, which was a joint project of the library, the schools, and the conservation group.

Ideas suggested for discussion were:

Games: kids and seniors getting together to play cribbage, chess, etc.

"Angie's list" – book reviews on walls

Seniors and technology – thoughts on how to contact seniors regarding new technology such as getting the most out of a cell phone, etc. Suggestions were a "senior's night," with transportation provided by the Loon Bus, and things like photography, educational issues, and DVDs. It was decided that the board would return to the next meeting with more ideas.

ADJOURNMENT: Ron Force moved to adjourn the meeting at 4:50 PM. Mary Russell seconded the motion. The motion passed unanimously and the meeting was adjourned.

Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on August 16, 2012.

Town of Madison, Board of Library Trustees Meeting for August 15, 2012