

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
JULY 18, 2012, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Peter Stevens, Chairperson; Sandra Carr, Angela Johnson, Mary Russell, Mary Anne Sosnoff, Mary Cronin, Library Director

ABSENT: Ron Force, Melissa LaRoche, Tom Reinfuss, Carol Batchelder, Friends of the Library

CALL TO ORDER: The meeting was called to order by Chairperson Peter Stevens at 3:30 PM.

APPROVAL OF JUNE MINUTES: Peter Stevens said the minutes were inaccurate regarding a request for goals and objectives from board members for this meeting. He said a consideration of goals and objectives will be an ongoing process. A statement concerning non-public conversations should have included having these conversations brought to non-public meetings. With these corrections, Angela Johnson moved to accept the June minutes and Mary Russell seconded the motion. The motion passed unanimously and the minutes as corrected were approved and accepted.

REPORT OF THE TREASURER: Angela Johnson's report showed a balance of \$968.80 in the checking and savings accounts at the end of June. She said we received another dividend from the Wells Fargo account in the amount of \$36.60; the market did very well in June. She said we also received some money from the Bob Dannies memorial. She said funds for the budget drawdown are about on target. Angela said Wells Fargo will send us information regarding signature authorizations, and Peter said he will have some comments after we hear from Wells Fargo. The board discussed and reviewed the investment policy. Mary Russell moved to accept the Treasurer's Report. Sandra Carr seconded the motion. The motion passed unanimously and the Treasurer's Report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Librarian Mary Cronin handed out the Library Director's Report and asked the board if they wanted to consider sharing the annual cost of \$50 for the madisontrails.org website with the Madison Conservation Commission, which is willing to share the cost because many of the trails listed on the site are managed by them. Mary Russell moved to split the cost of the madisontrails.org website with the Madison Conservation Commission. Sandra Carr seconded the motion. The motion passed unanimously.

GALLERY: Al Risch provided the artwork in the Gallery.

FRIENDS OF THE LIBRARY: Friends of the Library are busy getting ready for the book sale coming up in August.

OLD BUSINESS: Peter Stevens said that through e-mails the Trustees had decided to put a hold on the purchase of Kindles. He suggested meeting with Bob Babine concerning the exit door upstairs and some other matters such as the fire alarm, evacuation maps, and practice sessions.

NEW BUSINESS: The form for the town's five-year, 2013-2018 Capital Improvement Program was brought up for discussion. The form needs to be returned to the town by July 24. After discussion the board decided to leave it as is, with \$10,000 allocated for library roof replacement in 2014. At that point the roof will be 20 years old.

Sandra Carr asked the board to consider a program called "Sponsor a Book," in which patrons would have the opportunity of honoring someone by sponsoring a book in his or her name. Another idea was to offer the opportunity of sponsoring a favorite author. Sandra said she would be willing to create a draft form giving acknowledgment to the donor and a note announcing it to the honoree. She said this might create a bit of paperwork for library staff, but all present agreed that it might be something worth trying. Sandra Carr moved to create a "Sponsor a Book" program for the library, with Sandra drafting the initial document. Mary Anne Sosnoff seconded the motion. The motion passed unanimously.

FOOD FOR THOUGHT: Mission, Strategic Planning: Peter Stevens said that since this meeting has gone overtime, we should allow some time at the end of the next meeting to discuss strategic planning. He suggested that in the meantime each board member talk to three people of different age groups, who aren't necessarily a part of the library community, and ask about the needs of the community that could be helped through the library. He said this would broaden our outreach and would help the board in brainstorming the kinds of things that are out there that may guide us in developing a strategic plan.

ADJOURNMENT: Angela Johnson moved to adjourn the meeting, and Mary Russell seconded the motion. The meeting adjourned at 4:50 PM.

Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on July 19, 2012.

Town of Madison, Board of Library Trustees Meeting for July 18, 2012