

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
MARCH 21, 2012  
CHICK ROOM  
APPROVED MINUTES

ATTENDANCE: Tom Reinfuss, Acting Chairperson; Angela Johnson, Melissa LaRoche, Mary Russell, Mary Anne Sosnoff, Peter Stevens, Mary Cronin, Library Director  
ABSENT: Sandra Carr, Ron Force, Carol Batchelder, Friends of the Library

CALL TO ORDER: The meeting was called to order by Acting Chair Tom Reinfuss at 3:30 PM.

ELECTION OF OFFICERS: Tom Reinfuss said this was to be the meeting for election of officers, but not all board members were able to attend and he would like to postpone the election of Chair and Vice Chair till the next meeting. Tom said he would stay on as Acting Chair till then. Angela Johnson said she would be willing to remain Treasurer and Mary Russell said she would be willing to remain Secretary. Mary Cronin noted that two people have expressed an interest in becoming board members. Mary Russell said she would contact them. Mary said alternates Mary Anne Sosnoff and Sandra Carr need to be re-appointed if they wish to remain alternates and that we need one more alternate as well as someone to finish out Beverly's term. Mary Anne Sosnoff said she would like to stay as an alternate.

APPROVAL OF FEBRUARY MINUTES: Peter Stevens moved to approve the minutes of February 15 and March 13 with the correction of a small typo. Angela seconded the motion. The motion passed unanimously and the minutes were approved and accepted with the correction.

REPORT OF THE TREASURER: Treasurer Angela Johnson reported that assets are up a little this month, with Wells Fargo doing a little better and with dividends from Abbott Labs and Paychex. Angela said \$75 was taken out of the Nancy Dannies Fund for the Wright Museum pass. She said expenditures are on the budget drawdown and we have already spent over \$13,000 of the approved budget, which is about 22%, so far. Peter Stevens moved to accept the Treasurer's report and Mary Russell seconded the motion. The motion passed unanimously. The report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Mary Cronin pointed out to the Trustees new speakers for the movie programs which she said are "awesome" and only cost \$20. She said cleaning is still not getting done because of an extended health-related absence. Tom said he had meant to ask Mary Russell to send a letter to the town regarding this problem. Mary Russell said she will contact the selectmen. Angela said the town should pick up the cost. Mary Cronin said we are getting more people for story time. She said she prepared a slide show which is on the library's website as a recruitment tool to find volunteers from Mustang Academy to work on the Story Walk project.

GALLERY: Melissa LaRoche brought in artwork from the school done by students from K to 4<sup>th</sup> or 5<sup>th</sup> grade. Mary said there may be a different set next month.

FRIENDS OF THE LIBRARY: Mary reported that the Friends are still looking for people for different positions. She said Kim Force is working on this as the nominating Chair.

OLD BUSINESS:

Outside Lighting: Angela Johnson and Peter Stevens met with Gus Dascoulias to discuss fixing lights and replacing burned out bulbs. Gus said estimated the cost for this project would be about \$400. He also said he would bring in someone from Laconia Electric and we will get an estimate from them.

Melissa LaRoche arrived at the meeting at 4:03 PM. Any votes taken prior to this time did not include her vote.

Pathway from Library to School: Tom asked if we should go to the selectmen regarding the naming of the path "Beverly's Path." Melissa LaRoche said it would be a good idea to notify the selectmen so they have it on their maps. Mary Russell suggested having a dedication ceremony, and Mary Cronin added that it might be a good idea to invite the Conservation Commission to join in. The board discussed a possible date for the dedication and it was suggested that sometime around the date of Beverly's memorial service, which is thought to be June 9, would be an appropriate time; perhaps the Friday prior to or Sunday after the service. Peter said he would talk to Ron Force and get going on these communications. Mary Cronin suggested that the NH State Prison be contacted for the signs needed for the path; she said they do a very good job on making signs.

NEW BUSINESS:

Town Meeting wrap-up: The budget passed with no problems. Board members thanked Tom for his eloquent presentation at the meeting.

Policy Review: E-reader Policy, Circulation Policy: Mary said she would like to reduce fines for videos from \$1.00 per day to 5 cents per day, with the exception of new videos. She said this would be in line with the fine for books. She said she felt that keeping the fine of \$1.00 a day for new videos would encourage their prompt return. She said if Trustees decided to do this, the policy would need to be officially revised. Angela Johnson moved to change the circulation policy to reflect the fines that were outlined in the Library Director's report. Peter seconded the motion. The motion passed unanimously. Mary discussed a second policy regarding Nooks. After discussion the board decided to limit the borrowing of Nooks to those ages 14 and up with parental signature and to set the fine at \$1.00 per day. Peter Stevens moved to approve the change in this policy and Angela Johnson seconded. The motion passed unanimously.

Summer Youth Employee Discussion: Mary Cronin said she has an employee in mind for a summer position involving working on a local history project and leading the volunteers. Board members discussed this idea and the question was raised whether the 15-year-old student Mary had in mind could legally be hired. Mary said yes, if certain procedures are following. Tom thought it was a great idea. The approximate cost at minimum wage in July and August would be \$348. Mary said this would have to be run through payroll so it would have to be covered by town funds. This would be covered by the salary line. Mary said we would send her over to the town hall and have her fill out the required forms.

Trustee Vacancies: already covered.

Memorial fund for Beverly Klitsch: Angela said this has begun.

ADJOURNMENT: Peter moved to adjourn and Melissa LaRoche seconded the motion. The motion passed unanimously. The meeting adjourned at 4:35 PM.

Respectfully submitted,

Patricia Ambrose, Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on March 22, 2012

Town of Madison, Board of Library Trustees Meeting for March 21, 2012