

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
JANUARY 18, 2012  
CHICK ROOM  
APPROVED MINUTES

ATTENDANCE: Tom Reinfuss, Acting Chair, Angela Johnson, Mary Russell, Mary Anne Sosnoff, Peter Stevens, Mary Cronin, Library Director

ABSENT: Chair Beverly Klitsch, Sandra Carr, Ron Force, Melissa LaRoche, Carol Batchelder, Friends of the Library

CALL TO ORDER: The meeting was called to order by Acting Chair Tom Reinfuss at 3:34 PM.

APPROVAL OF DECEMBER MINUTES: Peter Stevens moved to approve the December minutes with two spelling corrections. Angela Johnson seconded the motion. The motion passed unanimously.

REPORT OF THE TREASURER: Angela Johnson reported that during the month of December Anne and John Filson donated \$1,000 to the library. She said we've been able to end the year on the positive side which will be carried forward to 2012 after approval by the board. Angela said stock earnings gained a little on Johnson & Johnson since November and there was a dividend of \$34.20, giving a total of \$354 earnings on investments this year. On the budget drawdown, we are at 99.69%. Angela noted that we have to put year-end totals into the town report. Peter moved to accept the Treasurer's Report and Mary Russell seconded the motion. The Report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Mary Cronin said she had spent the majority of her time writing the Annual Report and the finished statistics were in the board's packets. Mary said she has a volunteer to help her with inventory and she's hoping to get that cleaned up between now and the end of the year. The January-February newsletter was published last week listing upcoming events. She noted that Brian Fowler will do a presentation on mapping the surface geology of the Presidential Range on February 9. On April 7 Marina Forbes will present a hands-on program on Russian Decorative Eggs. These should both be popular programs. Mary said she is hoping that the Story Walk Program with Mustang Academy will be starting next month. Mary noted that the public hearing on the budget will take place on public Feb. 7 and she recommended that we all attend.

Annual Report. The board turned to the four-page draft of the Annual Report. Angela noted that we are required by law to report on specific things. There was some discussion about the wording of some sections of the Report. It was suggested that the paragraph about the Friends of the Library should be moved to the top of the report along with a photo of a chair that the Friends purchased for the library. The board agreed that the Friends should be given credit for their efforts on behalf of the library. Mary Cronin suggested putting the proceeds of the Friend's book sale under Gifts and Grants. Mary said she would edit the Report according to the board's suggestions and would send it out.

The board agreed that Mary's memorial to Bob Risch was very well done and everyone expressed a great sense of loss that he is no longer with us.

GALLERY: Mary Cronin said the elementary school children will bring more artwork in later this winter.

FRIENDS OF THE LIBRARY: Mary said they have been meeting and she asked them about funding the \$5,000 towards new ILS technology. She said they are still developing their budget but she didn't think they would be adverse to this.

OLD BUSINESS:

Outside lighting: Should the town do this work? Mary Russell said she will ask the town's Code Enforcement Officer if he would come and give some advice on what we need for outdoor lighting.

Angela noted that any board member whose term was up needs to put their name on the ballot if they want to run for reelection. The filing period is January 25 to February 3, 2012.

Job descriptions were discussed. Angela noted that there is no training listed for the library associate but there is training for everyone else. She said if we had any changes to the library such as automation or new library cards, it would require training. She suggested adding the same sentence about training for library associate that is listed for substitute librarian. Angela moved to approve the job descriptions as amended and Peter Stevens seconded the motion. The motion passed unanimously.

NEW BUSINESS: Mary Cronin handed out questionnaires to the board which need to be filled out and sent back to the Trustees Association.

ADJOURNMENT: Mary Russell moved to adjourn the meeting. Mary Anne Sosnoff seconded the motion. The meeting adjourned at 4:50 PM.

The next meeting will be on February 15, 2012.

Respectfully submitted,

Patricia Ambrose, Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on January 18, 2012

Town of Madison, Board of Library Trustees Meeting for January 18, 2012