

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
NOVEMBER 16, 2011
CHICK ROOM
APPROVED MINUTES

ATTENDANCE: Beverly Klitsch, Chairperson; Ron Force, Angela Johnson, Melissa LaRoche, Tom Reinfuss, Mary Russell, Mary Anne Sosnoff, Peter Stevens, Mary Cronin, Library Director,
ABSENT: Sandra Carr, Carol Batchelder, Friends of the Library

CALL TO ORDER: The meeting was called to order by Chairperson Beverly Klitsch at 3:30 PM.

APPROVAL OF OCTOBER MINUTES: Peter Stevens moved to approve the October 19 minutes. Tom Reinfuss seconded the motion. The minutes were approved and accepted.

REPORT OF THE TREASURER: Angela Johnson said the Wells Fargo account is up a little bit as of October and the value of the account is \$9,761 as of October 31. Peter Stevens said he thought we had talked about liquidating that account. He suggested putting the money in a local money market account. He said although they've done very well, having money in two or three stocks isn't very distributive. Mary Cronin said she thought it would be worth looking at the RSA in the new handbook because the stock may or may not fall under those parameters. There was discussion of reestablishing an investment committee after the budget is done. Angela said the budget drawdown is now around 90%. Ron Force moved to accept the Treasurer's Report and Peter Stevens seconded the motion. The report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Mary Cronin said we have gotten a donation for \$300 and a notification of a donation for \$1,000 which should be here before the end of the year. Because of these end-of-year donations, the pressure to raise funds is off, and Mary has put aside her idea of having a silent auction at this time. In reorganizing the library's collections Mary has decided to discard the adult VHS videos and audio books due to low circulation, and they will be offered for sale to the public. Mary attended a meeting in Hanover regarding Open Source ILS. Hanover is offering libraries a chance to cooperate with them on ILS and sharing the expense of the hosting. Mary suggested that the Trustees look into having a library credit card account instead of the \$200 petty cash account. Other area libraries are doing this and many library purchases are now made on line, requiring a credit card. Angela said she would look into this at Northway Bank and she also thought the amount should be raised from \$200 to about \$500. Mary asked the board about holiday open hours. This year Christmas and New Year's are both weekend holidays. The policy is that the library closes at 4:00 PM on Christmas Eve, but Mary would like the library to stay closed that day and then stay open on New Year's Eve, which can be quite busy. Background checks for staff and volunteers were discussed. Anyone who works with children needs a background check and the library pays for it.

GALLERY: The artwork of Dorothy Rogers is up through the end of December. Mary mentioned the possibility of having the artwork of schoolchildren displayed in March and April.

FRIENDS OF THE LIBRARY: The Friends are still looking for a winter program.

OLD BUSINESS

Pathways to other town facilities – any update? Road agent Billy Chick spoke with Mary about the excavation work which is ongoing.

Budget: Mary attached a revised full budget proposal for 2012. The budget hearing is before the Budget Advisory Committee and Selectmen on November 30 at 6:15 PM. The library is third on the agenda. Several Trustees will attend. Mary gave a brief history of the Warrant Article. Ron said he always considered a Warrant Article as a last resort, but Mary said with the Warrant Article we've been able to keep computers up to date. There was a discussion of the need for technology and whether a Warrant Article is the best source for the money or whether it would be worth asking the Friends for the \$2,000. Mary said the town that uses the technology is the proper source. A Warrant Article can tell the town what to expect from the library. Mary mentioned that when it comes time to migrate to new software it is going to cost at least \$5,000. There was a discussion of whether the library should be in lockstep with the town in raises for employees. Some board members disagreed with this on principle. Mary said we do not know what the town is giving for raises going into the budget meeting. The board decided that although the Trustees are responsible for the salaries of library employees, they would try to determine what has been proposed for town employees. Ron Force moved to approve the 2012 budget as proposed. Melissa LaRoche seconded the motion.

Stair repair – any update? No further information is available at this time on what it will cost to repair the stairs.

NEW BUSINESS:

Terms expiring 2012 –Elected – Tom Reinfuss. Appointed – Mary Anne Sosnoff, Sandra Carr, both alternates, and one vacant alternate. Mary Anne said she would be happy to be an alternate again. The board decided to put this on the agenda again next January since nothing has to be decided today.

Changing technology and book purchases. Any cost benefit to having more e-readers? Mary said the technology is changing so fast but we will have a better idea after the holidays. There was a discussion of the legality of loaning e-readers, with digital rights a huge issue for libraries.

ADJOURNMENT: Tom Reinfuss moved to adjourn. Ron Force seconded the motion. The meeting was adjourned at 4:50 PM. The next meeting will be on December 21, 2011.

Respectfully submitted,

Patricia Ambrose, Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on November 17, 2011

Town of Madison, Board of Library Trustees Meeting for November 16, 2011