

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
SEPTEMBER 21, 2011
CHICK ROOM
APPROVED MINUTES

ATTENDANCE: Beverly Klitsch, Chairperson; Ron Force, Angela Johnson, Melissa LaRoche, Tom Reinfuss, Mary Anne Sosnoff, Peter Stevens, Mary Cronin, Library Director

ABSENT: Sandra Carr, Mary Russell, Carol Batchelder, Friends of the Library

CALL TO ORDER: The meeting was called to order by Beverly Klitsch at 3:35 PM.

APPROVAL OF AUGUST MINUTES: Several corrections were made in the August minutes. With these changes, Peter Stevens moved to accept the August minutes and Ron Force seconded the motion. The minutes were approved and accepted.

REPORT OF THE TREASURER: Angela Johnson said this month's dividends total \$55. We are down \$4.90 on the market fluctuation as of August 1. We are pretty much on target on the budget drawdown from the Town for this time of year, about 76%. We have used up the books and subscription money, but fortunately we received money from the Friends for books. Ron Force moved to accept the Treasurer's Report and Peter Stevens seconded the motion. The Report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Mary Cronin recommended purchasing another nook e-reader (\$139) and another MP3 player with a car adapter (\$40), with the goal of encouraging more use of the NH Downloadable Books program. She said most of the UPS surge protector/backup power supply units are aging and starting to fail and she would like to order 5 or 6 of these replacements (\$400). Also, she said our 10-hour service block from Computer Port is used up and she would like to purchase another service block for 10 hours of service (\$900). All this would use up most of the \$1,570 that is still available in the library's Equipment Expendable Trust Fund. Ron Force move to approve the request for technology improvements as mentioned in the Library Report, not to exceed \$1,570. Melissa LaRoche seconded the motion. Mary Cronin recommended that another \$2,000 be put on the 2012 warrant article for the Library Equipment Expendable Trust Fund.

Under building repairs, the entrance door was repaired for \$90. An air conditioner leak was repaired for \$71. Invoices were received for the new emergency light (\$210) and for the electrical/internet rewiring related to the carpeting project (\$409.30). Angela Johnson said we can pay the \$210 but we should ask the Friends for the \$409.31 since they agreed to pay expenses related to the carpeting project. Peter Stevens moved to follow Angela's recommendation in paying these invoices and Ron Force seconded the motion. Mary Cronin said she received some information about the proposed cost of a movie license in order for the library to show movies. If enough other libraries opt for the program, the proposed purchase cost for a license would be \$106. This proposed program would not start till after January. Peter Stevens moved to allocate up to \$150 for a movie license. Melissa LaRoche seconded the motion. Mary Cronin said the Madison Library will participate in the Mount Washington Valley Job and Resource Fair scheduled for October 19. She said we will help people get their resumes out and get them using the Career Cruising resource. Mary said she is attending a meeting in Hanover on November 14 regarding library automation programs. There will be an update on the State Library's efforts to develop a cost-effective ILS (Integrated Library System) software for small libraries. This is software that holds library patron and circulation records and cataloging information. Mary said when we switch to a new system there will be a cost involved, usually around a few thousand dollars. Angela Johnson said we will need a separate warrant article for this because it's separate from our equipment. Mary asked if she should plan on banking some

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of the money in the Library Equipment Trust Fund. The board decided to put this on the agenda for the November meeting when we will have more information.

Mary Cronin said the Carroll County Readiness & Success Team is having a meeting in Chocorua on September 27 to discuss school readiness with the community. Mary said she felt it is important to include libraries in this conversation but she was not able to attend due to a scheduling conflict, so she was hoping a Trustee would be able to attend. She said the library has received a \$2,000 CLiF Grant for children's books and she was pleased at the selection offered. Mary said she and other librarians from the Carroll County Library Cooperative meeting discussed holding a regional survey about library services to determine whether there are some services or populations that we are missing. The librarians talked about going to the local transfer station and asking people to answer questions in a short questionnaire with the hope that this would give us some direction for future planning. Several board members volunteered to help with this survey.

GALLERY: We have pictures up through the end of October. Mary said she knows someone who might hang artwork in November.

FRIENDS OF THE LIBRARY: There is a program on October 13 on "The End of the World: the Apocalyptic Theory of the Mayans," a Humanities Council program, at the library.

OLD BUSINESS: Peter Stevens and Ron Force said the proposed path was very well received by the Madison Selectmen. Mike Brooks will talk to Billy Chick and set up some stakes to take out the bank. Billy will excavate to allow easy access to the library and Mike Brooks volunteered to bring a chainsaw to cut tree limbs and clear the way. Mary Anne Sosnoff noted that the pathway is very visible and the visibility will be enhanced as they clear. Regarding outdoor seating, Peter Stevens said he found online a lightweight foldable table and bench for \$140. He passed around photos and suggested purchasing one to try it out. Board members noted that it would have to be assembled and polyurethaned. There was some discussion of having someone local make a picnic table. The idea of Adirondack chairs was proposed. Melissa said she would look into the cost of Adirondack chairs and will e-mail the information to Mary. There was a discussion about having students paint the chairs and getting sponsorship for them, perhaps including a fundraiser or a raffle in the spring. Mary said she hasn't had time to have anyone come to give an estimate of the cost of installing the overhead projector. She will contact Sound Resort.

BUDGET: Mary said that the cleaning of the library building may be switched to a professional cleaning service. She thought a letter to the Selectmen from the Trustees supporting this would be a good idea. After a discussion of the budget, Peter Stevens moved to approve submitting a budget of \$63,718 to the Town Office Budget Committee. Angela Johnson seconded the motion.

Adjournment: Angela moved to adjourn the meeting at 5:40 PM. Ron Force seconded the motion. The next meeting will be on October 19, 2011

Respectfully submitted,

Patricia Ambrose, Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on September 22, 2011

Town of Madison, Board of Library Trustees Meeting for September 21, 2011