

MADISON LIBRARY

BOARD OF TRUSTEES MEETING

July 20, 2011

Chick Room

APPROVED MINUTES

ATTENDANCE: Beverly Klitsch, Chairperson; Sandra Carr, Ron Force, Angela Johnson, Mary Anne Sosnoff, Peter Stevens, Mary Cronin, Library Director

ABSENT: Melissa LaRoche, Mary Russell, Tom Reinfuss, Carol Batchelder, Friends of the Library

CALL TO ORDER: Meeting was called to order by Beverly Klitsch at 3:30 PM.

APPROVAL OF JUNE MINUTES: Correction that Abbott paid a dividend of \$24, not Wells Fargo. With this correction, Peter moved to approve the minutes, and Ron seconded the motion. The minutes were approved and accepted.

REPORT OF THE TREASURER: There were earnings of \$34.20 from Johnson & Johnson, but due to market fluctuation, stocks were down a little at the end of June. Question from Peter whether the Jackson Annuity is the same as the Hocking Endowment. The answer was that the Jackson Annuity is the financial vehicle for the Hocking Endowment. Wells Fargo is all stocks except for the amount of \$292.90 in the bank which has not been reinvested. Angela raised the question of whether we want take money from this account. Sandra and Peter suggested leaving it as is. Peter asked why the Jackson Annuity is restricted. Mary said there was a stipulation that only the interest could be used from that account, even when it comes due. We can never spend the principal. Angela said it has been running about 3% a year. Angela said that some assets have been set up as temporarily restricted, such as the Mary Meier Memorial and the Ralph Lutgen Fund, which means they are there till spent, and then they go away. Some are earmarked but can be spent. Angela said in the Town budget drawdown we are at 59% so we are in pretty good shape for this time of year. We are out of book funds until the Friends of the Library give us \$1,500 in late September or early October. All equipment repair funds have been used. Mary had to buy a surge suppressor when one failed unexpectedly. She also purchased disks for DVDs that need to be resurfaced because usually one or two a week is returned in unusable condition. Ron had a question on whether we are planning on increasing the budget for heat next year. Mary said we will have to start thinking about that in August when we are planning the budget. Angela asked if we could put something out about free magazine subscriptions for the library. Mary said we could do that but we have to keep control over it because there are some magazines that we do not want. Ron moved to approve the audit and Peter seconded the motion. The report was filed for audit.

LIBRARY DIRECTOR'S REPORT: Mary said we are busy right now with programming and there is not much new to report. We are moving along as planned. We got some nice donations for prizes for the summer reading program, such as Story Land passes, but fewer in number than previous years. Mary is trying for a scholarship for her attendance at the NELA Conference, but she will attend whether she gets the scholarship or not. Mary is on the Executive Board of the READS Conference. They are having a program on collections and reorganizing them which should be interesting and useful. The state library is facing more cuts, with staff laid off and the van delivery still under threat. Our library gets one delivery a week. If it is cut it would mean the postage budget would have to be increased. There would also be

additional cost of staff time to pack things up for shipping. Angela asked if there has been a change in interlibrary loans since e-readers came out. Mary said no, it's still the same.

GALLERY: There is nothing now but we will have our Old Home Week show in a couple of weeks. Sandra will talk to Jan Eskedal about moving artwork from the North Conway gallery in September.

FRIENDS OF THE LIBRARY: The Friends will have an extra program on August 13 at the Library on "cumplings" presented by George Baker, who will bring paintings and photographs. The Friends are busy getting ready for book sale. Mary hasn't seen a bill yet for the electrical work that was done.

OLD BUSINESS:

Pathways to other town facilities: Peter brought in an aerial view of the pathways. He and Ron took a tour of the paths looking for something that could be used especially by students. They found a route that could redirect them away from the road going between library and school. Peter brought in a video of the walk. The only part that would need work was the immediate bank outside the library and through the sand area. The bank could be taken down with a backloader and the area behind the fire station would have to be cleaned up and brushed out, but it looks doable. If we could get Ray O'Brien involved he has a scout group and it could be a scout project. Crosswalks would have to be painted on driveways or parking areas. It would be very well open for easy visibility. Sandra moved to pursue the concept and to take it to the selectmen and ask where to go next. Mary Anne seconded the motion. The motion passed unanimously.

Outdoor seating for summer: Mary said the canopy she had looked at for the garden area was gone and the ones that were left were more expensive. Angela said this would be something to think about for next summer. There was some discussion about raising funds for a canopy and seating area outside but the issue was tabled for now.

NEW BUSINESS: Ron suggested a ceiling-mounted projector for library programs to avoid having wires on the floor. There was some discussion of this issue but it was tabled for now. Mary said we will need about \$5,000 for a change of software next year. Right now the Friends are paying the annual fee to the software company.

OTHER: None

ADJOURNMENT: Ron moved to adjourn and Sandra seconded the motion. The meeting was adjourned at 5:00 PM

The next meeting will be on August 17, 2011.

Respectfully submitted,

Patricia Ambrose, Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on July 21, 2011

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Minutes Approved: not yet approved

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