

MADISON LIBRARY
BOARD OF TRUSTEES MEETING

June 15, 2011

Chick Room

APPROVED MINUTES

ATTENDANCE: Beverly Klitsch, Chairperson; Sandra Carr, Ron Force, Angela Johnson, Mary Russell, Mary Anne Sosnoff, Peter Stevens, Mary Cronin, Library Director

ABSENT: Melissa LaRoche, Tom Reinfuss, Carol Batchelder, Friends of the Library

CALL TO ORDER: Meeting was called to order by Beverly Klitsch at 3:30 PM.

APPROVAL OF MAY MINUTES: Beverly asked to be referred to in the minutes as "Chairperson." With that change, and corrected spelling of two names, Angela moved to approve the May minutes. Peter seconded the motion. The motion passed unanimously. The May minutes were accepted and approved as corrected.

REPORT OF THE TREASURER: Angela reported that Abbott paid a dividend of \$24 and Paychex paid a dividend of \$31. Stocks were up a little. The total change is \$118.70. Drawdown on the Town Budget is 51.92%. Ron asked if the total assets are about what we've carried for asset levels over the last five years. Angela said they are down a little bit. Mary Cronin offered to show past financial statements to any board member who would like to see them. Peter moved to approve the Treasurer's Report and Ron seconded the motion. The motion passed unanimously. The Report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Mary's computer had to be repaired at Computer Port. Most of the repairs are covered under warranty, but we have spent the last of the computer service block. She said it costs \$900 for a 10-hour block and it is good to have if the board can budget for it for next year. She said we are still looking for volunteers to help the Madison Garden Club with the gardens, which are looking beautiful. A couple of treads on the front steps came loose last week and were refastened by Tom Reinfuss. Mary said the steps will need to be replaced, as well as the risers, which were not pressure-treated. Angela commented that we probably should get it done because of safety issues. There was a discussion of where the funds could be found to pay for this. Angela said we should put it out for bids and Ron suggested contacting Chris Martin and Paul Jean to get an estimate of the cost. Mary will call Chris and Paul. Mary said the summer program starts June 28. She said there will be a volunteer appreciation breakfast a week from Friday and all board members are invited. Mary said she will be attending the week-long New England Leadership Symposium in North Andover, Mass., in August. Board members agreed that this was something Mary was doing for the library and that they would like her to go but not bear any of the cost. Mary said it was not in the budget but she would look into what scholarship funds might be available. Angela made a motion that Mary not take vacation time for the conference and for the board to provide funding if Mary is not able to find funding elsewhere. Ron seconded the motion. The motion passed unanimously. Mary said she is working

on technology planning. Mary mentioned to the board that she would like to allow adult patrons who are looking for a quiet space to read and work to use the Chick room when it is not in use for meetings. The patrons would have to check in upstairs and the door to the parking lot would remain locked. The board gave their approval for her to add this to a list of patron services. Mary noted that Merle Weber suggested having a canopy over the deck and the board agreed that Mary should buy a canopy, which can be bought for \$100 or so. Mary has ordered the door mats. Peter added that we now have slot glides on the bottom of the chairs so they don't catch on the carpet when moved.

GALLERY: Nothing new to report. In August something will be up and there is also something coming in the fall.

FRIENDS OF THE LIBRARY: There is a program tomorrow on the Pectrum Banjo in the Chick Room. There will be a book sale on August 6th. The deadline to bring in books is July 30th.

OLD BUSINESS:

Pathways to other town facilities from library (tax map 233/84) Beverly said she looked at the tax map but it's not very enlightening. She thought it should be fairly easy to make a path to the ball field. Ron asked if the town is receptive to the idea. Beverly said that Sue Stacy at the Town Office thought it might inspire some discussion about what to do with the land. Mary suggested asking Ray O'Brien, who is active with the Boy Scouts, since making a path could be a Scout project. Peter thought a video presentation could be made to get some interest in the project. Ron offered to work with Peter and then bring the presentation to the Town Office.

NEW BUSINESS: Mary said she received the forms to be filled out for the Capital Improvement Plan. There was a discussion about the age of the roof and how long it would be before it would need to be replaced.

OTHER:

Link to NPR program regarding library promotion/funding: Beverly added this link for the interest of board members.

ADJOURNMENT: At 4:35 PM Ron moved to adjourn the meeting. Anne seconded. The motion passed unanimously. The meeting was adjourned at 4:35 PM.

The next meeting will be on July 20, 2011.

Respectfully submitted, Patricia Ambrose, Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on June 16, 2011

Town of Madison, Board of Library Trustees Meeting for June 15, 2011