

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING

January 19, 2011

Chick Room

APPROVED MINUTES

**ATTENDANCE:** Charlotte Emmel, Angela Johnson, Beverly Klitsch, Melissa LaRoche, Tom Reinfuss, Bob Risch, Mary Russell, Ray Stineford, Mary Cronin, Library Director

**ABSENT:** Sandra Carr, Carol Batchelder, Friends of the Library

Three candidates for Board membership were observers at the meeting: Mary Ann Sosnoff, Ron Force, and Peter Stevens

**CALL TO ORDER:** Meeting was called to order by Ray Stineford at 3:28 PM.

**APPROVAL OF DECEMBER MINUTES:** Bob Risch moved to approve the December minutes and Beverly Klitsch seconded the motion. The December minutes were unanimously approved and accepted.

**FINANCIAL REPORT:** Treasurer Angela Johnson reported that she had to transfer the Mary Meier Memorial Funds to equity. She also had to transfer \$600 of the George Poyant Memorial Funds to the income account. We were using that money out of savings. The amount of \$3,907 reflects \$200 in petty cash. Wells Fargo was not as bad this month. We had dividends of \$32.40 in Johnson & Johnson in December. We made \$203 in dividends this year. The Jackson Annuity is up 2%. The savings account is up \$25.61. The December 31, 2010 report is for the Town Report. We have to get the 2009-2010 financial records to Sue at the Town Hall because we're getting audited next week. We used close to 97% of the 2010 budget. We didn't use as much heat. Money is left in the Librarian Account. We will need more money for this year. We raised the budget to reflect for substitutes. Mary Cronin said the Friends of the Library are talking about donating more book money if they can. Ray asked for a motion to file the report for audit. Bob Risch moved to file the report and Tom Reinfuss seconded the motion. The motion passed unanimously. The report was filed for audit.

Ray talked about the proposed budget for this year. He said \$78,842 is the bottom line. The percentage of the proposed increase is 2.4%. There will be a Budget Hearing on February 8, 2011, and Ray urged the board members to attend, especially the Treasurer. Mary Cronin said the Budget Committee had a meeting in the Chick Room on Saturday, so they got a good look at the carpet. Ray said they seemed to approve of purchasing a new carpet. He said he does not anticipate any difficulty with the budget.

**LIBRARY DIRECTOR'S REPORT:** Mary Cronin reported that the emergency light is not working upstairs. It is tied in with the exit light. An electrician is also needed to undo the 5 outlets from the baseboards of the shelving in order to move the shelves when the new carpeting is installed. Angela said this comes out of the town budget but we still need an estimate. Melissa LaRoche suggested contacting Brian at Summit Electric, and Chris Olds as well. Mary said we will be getting bar codes for the library cards. Everyone will get a new library card. We are also starting game night and story time again this spring. Melissa asked if there was a big jump in circulation of e-books after Christmas. Mary said she won't have the figures till the end of the month, but the e-books are very popular. Beverly asked why other towns went down in circulation. Mary said she doesn't know. Angela suggested that perhaps other towns got into e-books sooner. Melissa asked if you can track e-books by genre. Mary said she can only get the aggregate data for all of New Hampshire, not local data because of privacy issues.

Minutes Approved: February 16, 2011

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FRIENDS OF THE MADISON LIBRARY REPORT: In Carol Batchelder's absence, Mary announced a program on February 1st that the FOML is sponsoring on the importance of cows in New Hampshire history. There will be a bake sale at the Town Meeting on March 12, 2011. The proceeds will be used to buy a chair for the Children's Room.

GALLERY REPORT: Mary reported that people are enjoying Dick Pollock's beautiful photographs.

OLD BUSINESS: Ray said he saw Mr. Clark of Emergency Management. Ray wants to have a fire drill before his departure as Chair of the Committee. He would like to have all the electrical work in order by the time of the fire drill. Angela asked if we have any evacuation maps. Mary said we don't have them yet.

NEW BUSINESS: Ray said that the board membership ad in the paper was wrong and it will be corrected. We are looking for three trustees. We are losing Charlotte Emmel and Judith Burton and we only have Sandra as an alternate. He would like to have the board filled before he leaves. Angela asked Ray if he would consider staying on as an alternate. Ray said let's wait till March and see. All the membership terms are for 3 years. The only people disqualified from membership are members of the Board of Selectmen and Trustees of the Trust Funds. The alternate is appointed by the Board and the term is one year.

ADJOURNMENT: Angela moved to adjourn the meeting and Bob Risch seconded the motion. The motion passed unanimously.

The Board adjourned at 4:20 PM

The next meeting will be on February 16, 2011.

Respectfully submitted, Patricia H. Ambrose, Recording Secretary.

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on January 19, 2011.

Town of Madison, Board of Library Trustees Meeting for January 19, 2011.