

MADISON LIBRARY
BOARD OF TRUSTEES MEETING

September 15, 2010

Chick Room

MINUTES

ATTENDANCE: Judith Burton, Charlotte Emmel, Angela Johnson, Beverly Klitsch, Melissa LaRoche, Bob Risch, Mary Russell, Ray Stineford, Carol Batchelder, Friends of the Library, Mary Cronin, Library Director

ABSENT: Sandra Carr, Tom Reinfuss

Meeting was called to order by Ray Stineford at 3:35 PM.

REPORT OF THE SECRETARY: Corrections to the August minutes to add the last name of Peter Ellis, to correct the spelling of Cliff Wells to Clif Wells, and to indicate that the minutes of the July 21st meeting were accepted and approved. The August minutes were accepted and approved as corrected.

REPORT OF THE TREASURER: Angela said we got \$1,500 from the Friends of the Library which will help to buy books till the end of the year. Wells Fargo made some money but lost some due to market fluctuation. We made \$55 but the account is down a little bit from last month, mainly Johnson & Johnson. There is a balance of \$8,377.20. The town budget is on track for this time of year. The Report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Mary Cronin asked about having the door to the Chick Room fixed this year at a cost of \$364.80. Angela made a motion to approve this expense and Judy Burton seconded. The motion was approved. Mary said she has a volunteer who will work with her on the Friday after-school program on local history. Mary recommended that Sloane Jarrell be invited to be our substitute staff person to work limited and flexible hours to the end of the year. She presented a job description for this position and would like to move forward on this issue. Bob Risch made a motion to approve the job description and Angela Johnson seconded. The motion was approved. Ray asked about the financing of Mary's attendance at the annual conference of the New England Library Association meeting. Mary indicated that she would cover the cost herself. Ray and Bob said it would benefit the Library for Mary to attend and that therefore the Library should cover the cost. Mary will submit a bill. Mary said that Marty Risch is compiling and organizing material from Alice Ward's newspaper reports from the 1970s and 1980s, and Mary is planning a program at the end of September to highlight these and other collections that have been the focus of the work done with the Moose Plate Conservation grant funds. The goal is to raise awareness and support for continuing to preserve Madison's 20th century history. There was a discussion about the possibility of a fundraiser to raise \$400 to

\$500 to help buy books. After some discussion it was decided that \$400 could be obtained from the Dearman Memorial Fund and that no fundraiser would be necessary.

FRIENDS OF THE LIBRARY REPORT: Carol Batchelder said that Joyce Stephens, Vice President of the Friends, became Acting President during Carol's absence due to illness. There will be a presentation on Mt. Washington on October 19th in the Chick Room at 7:00 PM by Al Risch, Ron Force, and Bob Smith.

GALLERY REPORT: The art work by Kate Gartrell can remain on the walls through October. She is the granddaughter of Richard Hocking.

OLD BUSINESS: No Old Business.

NEW BUSINESS: The first item discussed was roof repair. Chris Martin said the current roof could go a few more years. There would have to be a warrant article by 2014 for a minimum of \$10,000 for roof repairs. There is now a leak coming from the ceiling into the bathroom and we need metal channels on the roof to prevent ice dams. Ray said this is a CIP item and needs to be sent to the CIP committee. Ray asked about the figures for the carpeting. The Newall bid for nylon carpeting was approximately \$8,015 but did not include tearing up the old carpeting. Everyone agreed that the old carpeting must be removed and that Newall should submit a new bid. The Silver Lake Home Center price was approximately \$6,225. Ray said the bids did not include moving books and that would need to be budgeted too. Beverly Klitsch will take care of the warrant article to raise and appropriate \$7,000 to replace the carpeting for the library, Chick Room, and stairs. At some point we will need a warrant article to raise and appropriate \$2,000 for the Library Equipment Expendable Trust. We may need networking work done as well as a print server and a new laptop. The computer equipment should be rotated out every three to four years. The result of the budget meeting for 2011 is a 2.3% increase. The cost of heat is down because of a warmer average temperature over the last two winters. The budget was accepted by the Board. The self-generated budget will be discussed in the October 20th meeting and policies will be discussed in the November 17th meeting.

The next meeting will be on October 20, 2010.

The Board adjourned at 4:50 PM.

Respectfully submitted, Patricia H. Ambrose, Recording Secretary.

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on September 16, 2010.