

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
SEPTEMBER 19, 2012, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Peter Stevens, Chairperson; Sandra Carr, Ron Force, Angela Johnson, Tom Reinfuss, Mary Anne Sosnoff, Mary Cronin, Library Director. OTHER ATTENDEES: Visitor: Donna Hartigan. ABSENT: Susan Bailey, Melissa LaRoche, Mary Russell, Carol Batchelder, Friends of the Library

CALL TO ORDER: The meeting was called to order by Chairperson Peter Stevens at 3:30 PM.

APPROVAL OF AUGUST MINUTES: There were two corrections in the minutes regarding the Treasurer's Report. With these corrections, motion was made by Ron Force to approve the August minutes, seconded by Tom Reinfuss, The motion passed unanimously and the minutes were approved and accepted as corrected.

REPORT OF THE TREASURER: Treasurer Angela Johnson reported that \$2,000 was received from the Friends of the Madison Library (FOML) for books. She reported as well that we received a dividend from Wells Fargo, but the value went down a little at the end of August. She said the town budget drawdown is at 76.2% through 9/17, so we are in pretty good shape. Motion was made by Ron Force to accept the Treasurer's Report, seconded by Sandra Carr. The motion passed unanimously and the Treasurer's Report was accepted and filed for audit. Chair Peter Stevens expressed his thanks to Angela for the work she does on this every month.

The Budget Committee met on September 5, 2012, to prepare the Town portion of the library budget. A draft budget was handed out to the board for discussion. Library Director Mary Cronin noted that Technology was included as an operating expense, with the plan being to discontinue the Library Equipment Expendable Trust. She also noted that ILS Support was included as an operating expense since the FOML will not be able to fund annual software support for a new system planned for 2013, although they will provide \$5,000 for migration to a new system. Mary said next year our fee for downloadable books will be \$1,000, but that in 2014 there will be a restructured fee which will bring it down to something less than \$500. Mary proposed designating recently donated funds in the Trustees' budget (\$590) to make up the one-year cost difference rather than impact the budget for one year. Angela Johnson questioned what would happen if we go in with a 10% increase, but Sandra Carr said it is not really a 10% increase, it is much less; in fact it's almost flat without those two items. Mary said she thought it was about 4%. She said the software she is recommending is open source software, which is kind of piggybacking on the development of larger libraries. Peter asked if we are linking up with a couple of other libraries. Mary said we are looking at the cost benefit and it looks like it will be with the training part of it. She said it also makes sense to share some of the hosting. The board discussed having a letter of explanation go with the budget, and it was decided to have comments made directly on the budget itself.

Angela Johnson moved to submit the budget of \$68,559, to include the additional \$1,300 for the ILS support. to the Town. Tom Reinfuss seconded the motion with comments as discussed. The motion passed unanimously.

Peter noted that he was at a round table meeting where there was a discussion of the cutbacks for the New Hampshire libraries which is very serious situation and is going to lead to reductions from the federal government as well. He said there will be a presentation by State Librarian Michael York on Tuesday, October 30 in Conway from 5:00-8:00 PM.

LIBRARY DIRECTOR'S REPORT: Mary Cronin said with the remaining funds in the Library Equipment Expendable Trust she would like to make the following purchases: a digital video camera for library and patron use; a wireless pointer/presenter for projector/laptop presentations; five new headphones; shipping for these items; and a refurbished desktop computer.

Angela Johnson moved to spend up to \$416.88 for technology items till the end of the year to come out of the Library Expendable Trust. Ron Force seconded the motion. The motion passed unanimously.

The board discussed the possibility of getting the steps done from the General Maintenance fund and decided it would be worth looking into.

GALLERY: Artwork by Jan Eskedal.

FRIENDS OF THE LIBRARY: There will be a presentation on October 4 by New Hampshire Fish and Game regarding Search and Rescue using canines.

OLD BUSINESS: Mary said there was one response so far to the Sponsor a Book program. The board discussed recognizing Marty Risch. Various suggestions were made. It was decided that the most meaningful gift for Marty would be something for the library in the name of Marty and Bob Risch. Angela suggested using funds from the Risch memorial. It was decided that Sandra Carr and Mary Anne Sosnoff would be authorized to purchase a rocking chair for the library out of the Risch fund, with anything over the amount of \$150 to be made up by Trustee members up to \$25 each, with the exception of Trustees not present at this meeting who can decide individually if they want to contribute. Sandra Carr will invite Marty to the next Trustees meeting on October 17 at 4:30 PM at the conclusion of the meeting.

NEW BUSINESS: Peter Stevens said he would encourage people to go to the kinds of orientation meetings and round table meetings that he has been attending as they are always interesting. He said the next one is in Moultonborough on Wednesday the 26th from 5:00-8:00 PM. Mary Cronin agreed that there is usually something of value to be learned at these meetings.

FOOD FOR THOUGHT: Respondents' suggestions re: community needs. Peter gave the board a handout of a summary of the last discussion. Mary Cronin noted that sometimes people's view of the library may be limited based on past experience and they may not realize what else is offered. There was a discussion of using surveys. Peter said that at some future date he would like to get back to looking at our mission statement and seeing if we want to modify it.

ADJOURNMENT: Tom Reinfuss moved to adjourn at 5:05 PM. Ron Force seconded the motion. The motion passed unanimously and the meeting was adjourned.

Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on September 19, 2012
Town of Madison, Board of Library Trustees Meeting for September 19, 2012