

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
MAY 16, 2012
CHICK ROOM
APPROVED MINUTES

ATTENDANCE: Tom Reinfuss, Acting Chairperson; Sandra Carr, Ron Force, Angela Johnson, Melissa LaRoche, Peter Stevens, Mary Cronin, Library Director

ABSENT: Mary Russell, Mary Anne Sosnoff, Carol Batchelder, Friends of the Library

VISITORS: Susan Bailey, Nancy Devine McClennan

CALL TO ORDER: The meeting was called to order by Acting Chair Tom Reinfuss at 3:30 PM.

ELECTION OF CHAIR AND VICE CHAIR: Sandra Carr moved to elect Peter Stevens Chairperson and Tom Reinfuss Vice Chair. Ron Force seconded the motion. The motion passed unanimously.

APPROVAL OF APRIL MINUTES: With the deletion of a name from the April minutes, Tom Reinfuss moved to approve the minutes and Ron Force seconded the motion. The motion passed unanimously. The April minutes were approved and accepted as amended.

REPORT OF THE TREASURER: Treasurer Angela Johnson said financial positions are pretty much the same as last month. She said Wells Fargo is down a little due to market fluctuations. Ron Force moved to accept the Treasurer's Report and Sandra Carr seconded the motion. The motion passed unanimously. The report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Librarian Mary Cronin said April was quiet, although computer use has been pretty good. She said we got one new laptop and we sent one out for repair. Mary said she couldn't find anyone to give a price on fixing the steps. Melissa LaRoche and Peter Stevens said they will check into this. Angela suggested putting a note on the website and Mary Cronin thought a note at the hardware store might work as well. Mary said the path is done, a great job by Billy Chick. Angela suggested that Mary Russell send a thank you note to Mr. Chick on behalf of the board. Mary Cronin said she is getting prices on different ILS systems (which basically run the library) and has set up a compare/contrast sheet on available ones. She said the Friends of the Library have committed some money towards that. She said this would be ready to go in the new year with the new budget. Mary requested a revision of the Computer Use Policy to extend session times of library patrons from 30 minutes to one hour as she felt that 30 minutes was not enough time to complete some tasks.

Angela Johnson moved to extend computer session times to one hour. Tom Reinfuss seconded the motion. The motion passed unanimously.

GALLERY: Mary said there is nothing till August. She said Jan Eskedal will do an exhibit in September.

FRIENDS OF THE LIBRARY: The Friends will have a program at the end of June on cats and dogs. Mary said they are starting to sort books for the book sale.

OLD BUSINESS

Pathway from library to school: This is done and a big success. Peter Stevens requested filing as official business the relevant communications from the Trustees to the Board of Selectmen. He pointed out that this is the only time the Trustees have jointly discussed them. Sandra Carr asked how it was decided and authorized by the Trustees to withdraw the naming of the path. Tom Reinfuss said he, Peter

Stevens and Ron Force decided that because of sentiment in the community, the request to name the path should be withdrawn. Sandra said the reason for a meeting is to have a discussion, and this should be a good learning experience. Peter said he would like this to be a policy in reference to RSA 91:A – the Right to Know policy in which it says very clearly that e-mails are not meetings. He said he would like to have this information given to Mary Russell to write up a policy, but Sandra said it is already pretty clear that in terms of a substantive issue you need to have a meeting. Mary Cronin said that instead of a policy this should be inserted in the bylaws, which are due to be revised at the end of this year anyway. Peter said he was giving the written communications that were sent to the selectmen for the May 1 meeting to Mary Cronin for filing. Copies of these two communications are attached to the minutes of this meeting.

Story Walk: already covered.

Outdoor stairs and other exterior repairs: already covered.

Outdoor seating for front garden: Sandra said the price at True Value was \$21.99 per chair with a 10% discount to the library. She said the price at Silver Lake Hardware was \$19.95 per chair with a 10% discount as well. The board agreed to use money from the Beverly Klitsch Memorial Fund for the chairs. Melissa LaRoche said she will pick up four chairs at Silver Lake Hardware and will mark them “Property of Madison Library.”

NEW BUSINESS

Policy review: Computer Use Policy: already covered.

Summer Reading Program: Mary said she is soliciting funds for prizes and is looking for good ideas for people to ask.

Peter said he would like to send an e-mail to board members regarding our Mission Statement. He said the one we have now was approved in 1997. He said he will also send some quotes that may be relevant regarding NHLTA’S view of what all trustees share in common. He asked board members to look it over and see what they think about updating the Mission Statement.

Angela asked what we are going to do about our board openings. She said we need one more member and we can have one more alternate. Visitor Susan Bailey said she was interested in becoming a member of the board and Nancy Devine McClennan said she would put some thought into becoming an alternate.

ADJOURNMENT: Ron Force moved to adjourn the meeting and Sandra Carr seconded the motion. The motion passed unanimously. The meeting adjourned at 4:30 PM.

Respectfully submitted,
Patricia H. Ambrose

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on May 16, 2012

Town of Madison, Board of Library Trustees Meeting for May 16, 2012