

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
JANUARY 17, 2018, 3:30 PM  
CHICK ROOM, MADISON LIBRARY  
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, John Filson (via WebEx), Angela Johnson, Bruce Kennedy, Karen Lord, Patti Rau, Linda Smith, Peter Stevens; Library Director Sloane Jarell

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

December 20, 2017 regular meeting: Motion by Peter Stevens to approve the minutes of 12-20-17, seconded by Linda Smith. The motion passed unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson said our financial position is looking good going into 2018:

- Total checking/savings is \$6,186.35.
- Both Vanguard accounts are continuing to do well.
- We received \$1,100 from the Friends for the projector.
- On the final Town Budget Drawdown we are at 92.38%. The remainder will be returned to the town. Trustee funds will be carried over.
- Assets increased by over \$5,000.

Motion by Bruce Kennedy to approve the Treasurer's Report, seconded by Karen Lord. The motion passed unanimously.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell said the database at the State library is still down and it looks as though it won't be up anytime soon, so we are making do without it as well as we can. On the Statistics Report, Sloane said she adjusted the attendance numbers to reflect visitors to the Chick Room. She said we are in the process of renewing all databases and we are working on the State report which is due at the end of February. She said we have finished our 10-hour block for computer servicing; this cost \$900 and took 4 or 5 years to use up. There was a discussion about renewing this and Sloane said she would get more information. On the budget, she said Town reports are due on January 20. There will be a program tomorrow night on the Treaty of Versailles using the new screen.

GALLERY: JP Goodwin

FRIENDS OF THE LIBRARY: No report.

OLD BUSINESS:

Discussion with the Selectmen: Sloane said she and Peter Stevens, Cheryl Littlefield, and Linda Smith met with the Selectmen to discuss responsibility for such things as warrant articles and RFPs. She said the selectmen are on the same page as we are, that they should be doing it all. We just have to tell

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them what we need. She said they will take care of the boiler and the walkway. The walkway will come out of their building fund. The boiler will be a warrant article. John Filson thanked Sloane and board members for doing this. He said it was important to get the ground rules understood by everyone. Bruce Kennedy asked if Selectmen had been invited to come here and tour the facilities. Sloane said she did mention to Linda Shackford that she would be welcome to have meetings here. Peter Stevens said they will still seek Sloane's advice in lining people up and getting pricing, so we will have to do some of the legwork in the beginning. There was some discussion about getting this clarified. Cheryl Littlefield said we should double-check to see who does the RFP.

NEW BUSINESS:

Annual Report to Town – January 20: Sloane said John Filson had reminded her to redo the items added to the collection and identify how many were gifts. She said it was also suggested that our picture should be larger. She said she was open to any suggestions. After some discussion about the last sentence in the report, everyone agreed that the report was excellent. The outside lighting was discussed and the board suggested finding someone who could advise as to whether solar would be feasible.

2018 Wish List for Friends of Madison Library: Included in the board packet. Sloane said the Friends approved everything. The Wish List totaled \$3,698. The board expressed their appreciation of the Friends.

Town Budget Hearing – February 6 at 7:00 PM in the Madison Elementary Noyes Auditorium: FYI. Venue subject to change.

Bywater Contract: Sloane said this is the KOHA contract and needs to be signed by Trustees.

OTHER BUSINESS: None.

ADJOURNMENT: Motion by Bruce Kennedy to adjourn, seconded by Karen Lord. The motion passed unanimously and the meeting adjourned at 4:06 PM.

Next meeting: February 21, 2018 @3:30 PM.

Town of Madison, Board of Library Trustees Meeting for January 17, 2018

Approved Minutes  
Respectfully submitted,

Patricia Ambrose, Recording Secretary  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on January 18, 2018.