

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
JULY 19, 2017, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, Sandra Carr, John Filson, Angela Johnson, Karen Lord, Linda Smith, Peter Stevens; Susan Lee, Friends of the Library; Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

June 21, 2017 regular meeting: Motion by Peter Stevens to approve the minutes of June 21, seconded by Angela Johnson. The motion passed unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson said we have received \$250 from the Humanities Council. Earnings: Vanguard Hocking \$31.11 and Vanguard S&P \$68.14. Angela said the Budget Drawdown is at 51.15%, which is right on target for this time of year.

Motion by Karen Lord to accept the Treasurer's Report, seconded by Sandra Carr. The motion passed unanimously the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell said the summer programs are going very well. She said American Air came to provide an estimate for adjusting the air conditioner in the Children's Room and we are waiting to receive their estimate. This was discussed and board members offered suggestions for what could be done to resolve the leaking problem with the air conditioner. Sloane said the copier was serviced and we are awaiting the bill. She said she was told that they are running out of parts for that model. Cheryl Littlefield said when we do our budget for next year we should think about this. Sloane said she would like to keep it going as long as possible. Sloane said she attended an IT meeting in Tamworth and she said we may need to think about things like internet security. Sloane is going on vacation first full week of August.

GALLERY: Nothing at the moment.

FRIENDS OF THE LIBRARY: Susan Lee said the Friends have provided the library with \$1,300 toward circulation supplement. She said we have our new sign for the book sale. She said the book sales are doing reasonably well and we are pleased to see that we are getting more young adult readers. She said the little library at the foot of the lake was vandalized but has now been reattached and the books replaced inside. She said we have permission to put the third little library at the train station. She said the "blue bag" program is still ongoing in July at Hannaford's. There was a discussion about having a table at Old Home Week.

OLD BUSINESS: Water analysis: Sloane handed out a water analysis and said the sample was taken here at the library. This was discussed.

NEW BUSINESS:

Capital Improvement Plan: The Town of Madison 2018-2023 Capital Improvement Program spreadsheet was handed out. Listed under the Library were the Roof Main Building for 2018 with a priority ranking of 2 and Boiler (replace) for 2018 with a priority ranking of 3. This was discussed and various suggestions were made. Sloane said she would like to move both projects to 2019 and then evaluate, but she said the priority level for both should be 2.

Strategic Plan: John Filson said some things have changed, such as staff, and the plan needs to be brought up to date. He suggested having a brief discussion today and then to consider revisions in August and have a revised plan for the September meeting. He said we can decide whether we can revise and extend this plan for two or three years. This was discussed and the board agreed that technology should be a part of the discussion. John said the central issue was for the library to serve as the hub of the community.

OTHER BUSINESS: None.

ADJOURN: Motion by John Filson to adjourn, seconded by Linda Smith. The motion passed unanimously and the meeting adjourned at 4:30 PM.

Next meeting: August 16, 2017 @3:30 PM.

Town of Madison, Board of Library Trustees Meeting for July 19, 2017

Approved Minutes
Respectfully submitted,

Patricia Ambrose, Recording Secretary
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on July 20, 2017.