

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 15, 2017, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, John Filson (via WebEx), Angela Johnson, Karen Lord, Patti Rau, Linda Smith, Peter Stevens, Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES:

February 22, 2017 regular meeting (snow date): Motion by Linda Smith to approve the minutes, seconded by Karen Lord. There was one change under the Library Director's Report: two new children's programs were added this month, not this week. With this change the amended minutes were approved unanimously.

REPORT OF THE TREASURER: In the board packet. Treasurer Angela Johnson was not present for this part of the meeting. It was noted that we gained more money this month from the stock market. Under the Town Budget Drawdown, Library Director Sloane Jarell noted that the payment of \$110 for the post office box was actually paid in December but did not appear on the drawdown till January. She said she was told that the payment needs to appear in the year for which it applies.

Motion by Peter Stevens to accept the Treasurer's Report, seconded by John Filson. The motion passed unanimously and the report was accepted and filed for audit.

Angela Johnson arrived at the meeting at 3:40 PM.

LIBRARY DIRECTOR'S REPORT: Sloane noted that the statistics look good for February. She said the new venting pipe was installed and she bought carbon monoxide monitors for upstairs and downstairs. She attended the Selectmen's meeting on March 7 and explained the venting pipe situation to them, and they agreed that the money for the repairs should come out of their budget. Sloane said the town will not be repaving till 2018 but our parking lot will need striping before then. She said she would like to get an updated estimate from Bryant Paving and have the striping done this spring. The board agreed. Sloane said a new program on story time and activity for 3-6 year olds will begin tomorrow, and if it proves to be popular we may start doing this weekly. She said Kindergarten registration will be coming up in May and there will be information on the library to be included in the kindergarten packets. She outlined the upcoming staff vacation schedule for the information of the board. She said there are webinars coming up including one on "Fake News." This was discussed and Sloane said she will update the board once she takes part in the webinar. Snow removal for the library was discussed. John Filson said he wanted to thank Sloane for the way she took care of the carbon monoxide situation, and the board agreed.

GALLERY: Nora Martindale for one month.

FRIENDS OF THE LIBRARY: No report.

Minutes approved: April 19, 2017

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OLD BUSINESS

Staff Substitute Position Update: Sloane said she has received several good applications and will start interviewing once the Friday deadline for new applications is passed.

NEW BUSINESS

Lining Parking Lot: already discussed.

OTHER BUSINESS: Chair Cheryl Littlefield said we will discuss the reorganization of the board at the next meeting after the town and school elections take place this coming Saturday. Angela asked if there were any questions on the Treasurer's Report. Peter said it looks like money is coming in, and Angela said we are getting donations and Vanguard is doing well.

ADJOURN: Motion by Karen Lord to adjourn, seconded by Linda Smith. The motion passed unanimously and the meeting adjourned at 4:00 PM.

Next meeting: April 19, 2017 @3:30 PM

Town of Madison, Board of Library Trustees Meeting for March 15, 2017

Approved Minutes
Respectfully submitted,

Patricia Ambrose, Recording Secretary
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on March 16, 2017.