

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
DECEMBER 20, 2017, 3:30 PM  
CHICK ROOM, MADISON LIBRARY  
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, Sandra Carr, John Filson (audio via WebEx), Bruce Kennedy, Karen Lord, Patti Rau, Linda Smith, Peter Stevens; Susan Lee, Friends of the Library; Library Director Sloane Jarell

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

November 15, 2017 regular meeting: Motion by Peter Stevens to approve the minutes of 11-15-17, seconded by Bruce Kennedy. The motion passed unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson was not present. The board reviewed the report. Cheryl commented that the Budget Drawdown looks good.

Motion by Linda Smith to accept the Treasurer's Report, seconded by Patti Rau. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell said the statistics report shows that attendance was down in November compared to last year, but circulation was up. This was discussed. Patti Rau asked if Sloane counted attendance at programs. The board agreed that attendance at programs should be counted. Sloane said she sent out RFP's (Request for Proposal) for the boiler and the ramp as requested by the Town Office, and she had received a couple of responses. This was discussed. Peter Stevens commented that he did not think the library should be doing this. He said in the bidding process you do not pass bids around for people to look at. He said it was his opinion that the Town should be doing the bidding. After some discussion Sloane suggested going to the Selectmen for guidance on this issue and said she would look into getting on the agenda of the next Selectmen's meeting. The board agreed; Linda Smith and Cheryl Littlefield said they would attend as well. John Filson suggested getting fundamental issues clear in terms of how everyone is thinking about the library as a Town building. In other words, he said these overarching issues need to be clarified before addressing specific questions. Susan Lee suggested that the town attorney should be able to answer some questions. Sloane said she will keep the board updated on this. She said the wireless projector is in and she is looking forward to using it at the next program in January. She said the copy machine was fixed but if it goes out again, it is finished. She said the State library has been down for two weeks, which will impact our statistics for December. She said looking back on 2017, we've accomplished a lot and we have many new projects coming up in the next year to look forward to.

GALLERY: Barbara Perry will be leaving and JP Goodwin will be coming in.

FRIENDS OF THE LIBRARY: Susan Lee said the Treasurer is working on the year-end report. She reviewed the Friends' financial report with the board. She discussed financing programs with the New Hampshire Humanities Council. She noted the direct cash contributions the Friends' have made to the

library and said we have helped as well to pay for the Welcome Mugs, pens, and One Valley, One Book. She said we would like to have a proposed budget for January and asked for a “Wish List” from the library. She outlined some of the upcoming programs. Someone suggested putting out a donation jar for programs. This idea was discussed and rejected.

**OLD BUSINESS:**

Warrant Article: Already covered.

**NEW BUSINESS:** Cheryl Littlefield discussed a program called “1000 Books Before Kindergarten” and proposed that the library consider taking part in this. The board agreed that this seemed like a good idea.

**OTHER BUSINESS:** None.

**ADJOURNMENT:** Motion by Bruce Kennedy to adjourn, seconded by Karen Lord. The motion passed unanimously and the meeting adjourned at 4:08 PM.

Next meeting: January 17, 2018 @3:30 PM.

Town of Madison, Board of Library Trustees Meeting for December 20, 2017

Approved Minutes  
Respectfully submitted,

Patricia Ambrose, Recording Secretary  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on December 21, 2017.