

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
MAY 18, 2016, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, John Filson, Angela Johnson, Bruce Kennedy, Karen Lord, Patti Rau, Linda Smith, Peter Stevens, Sloane Jarell, Library Director, Susan Lee, Friends of the Library

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES: April 20, 2016: Motion by Angela Johnson to approve the minutes, seconded by Peter Stevens. There were two corrections. In the Treasurer's Report, the total of the two Vanguard accounts should have been \$18,751.67. Under New Business, there was a change of wording to indicate that the board thoroughly discussed an issue before making a decision. With these corrections the motion to approve the minutes as amended passed 7-0-1 with one abstention.

REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed her report that was in the board packet:

- We have total assets in checking/savings of \$4,480.95.
- Total in Vanguard is \$18,815.15.
- The budget drawdown is at 37.34%, about where it should be this time of year.
- There is no significant activity going on in the accounts at this time.
- There is an FOML circulation carryover of \$326.67 that can be used for books.

Angela noted that any expenditures on the mahjongg games have to come through the trustees.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell asked if there were any comments on the statistics. Cheryl Littlefield noted that circulation has gone up again. Sloane reviewed her report that was in the board packet:

- The Green Team came in again to evaluate our lighting. They recommended keeping in mind for the future that fluorescent bulbs will need to be replaced with LED lighting. This was discussed.
- Linda Smith and Sloane attended the NNHLC meeting in Jackson on April 27. Privacy issues were discussed regarding how long circulation history and logs are kept in the system. There was a discussion about having other libraries join the cooperative.
- In upcoming programs, One Book One Valley will include a discussion of The Finest Hours: The True Story of the U.S. Coast Guard's Most Daring Sea Rescue.
- Sloane asked the board to hold the date of Thursday, June 30 for the Volunteer Breakfast at 9:00 AM.
- The Friends have generously offered to pay a subscription fee of \$75 to publish all library events in the Charity Chatter, a flyer that is distributed around Mount Washington Valley.

In addition, Sloane said that about 6 or 7 kids have already received library cards and she is hopeful there will be more. She said mahjongg has really taken off and will be a weekly occurrence. In regard to the annual photo contest, she said she was considering a "selfie" contest this year with recognizable Madison images in the background. The board agreed that this was a good idea.

GALLERY: The gallery is good till the end of the month. Sloane said more artists are being lined up.

FRIENDS OF THE LIBRARY: Susan Lee said she had no financial report this month; the Friends have about \$1,900 in dues and donation so far, with a couple of the donations being significant ones. Susan brought up some issues that were discussed by the board:

- Anne Filson and Mary Holmes asked if they could meet with a couple of Friends. They shared four typewritten pages of good ideas to increase the utilization of the library and to increase the membership of the Friends, and we have already followed through on a couple of them. They would also like to meet with board members. Board members agreed and Sloane Jarell said she loved the input.
- Susan noted that the library is not listed as being part of the Town of Madison on the town's website. This will be followed up.
- There was a discussion about having a couple of free libraries in town. Board members liked the idea.
- There was a suggestion that the library have a logo to be used consistently on everything. Peter Stevens said he will bring something in next time for the board's consideration.

OLD BUSINESS: None.

NEW BUSINESS: There will be seminars on trust fund administration and statutory filing requirements offered by the office of Attorney General, with two sessions available for library trustees: Thursday, May 26 in Shelburne; and Wednesday, June 15 in Concord. There will be a trustee orientation seminar in Hookset on June 18. FYI. John Filson said last spring he volunteered to help Sloane revise our tech plan, and his goal was to have this completed by the end of this summer. He said he would appreciate input from the board on what ought to go in the plan. He suggested putting something in the newsletter to ask for community input since there is a lot of experience and talent in the town on technology. Bruce Kennedy suggested looking at the tech plans of other town entities. Sloane said she would love any feedback on the changes that were made in the newsletter. Cheryl Littlefield asked what came of having other libraries joining the coop. Sloane said we're thinking that Chocorua would be a good fit and she thought someone was going to talk with them about that. She said some work would need to be done to get the Chocorua library into KOHA. Bruce suggested getting an intern for this.

OTHER BUSINESS: None.

ADJOURN: Motion by John Filson to adjourn, seconded by Bruce Kennedy. The motion passed unanimously and the meeting adjourned at 4:12 PM.

Next meeting: June 15, 2016 @3:30 PM.

Town of Madison, Board of Library Trustees Meeting for May 18, 2016.

Approved Minutes

Respectfully submitted,

Patricia Ambrose, Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on May 19, 2016.

Minutes approved: June 15, 2016

Library Board of Trustees

May 18, 2016

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