

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 16, 2016, 3:30 PM  
CHICK ROOM, MADISON LIBRARY  
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, John Filson (via WebEx), Angela Johnson, Bruce Kennedy, Karen Lord, Patti Rau, Linda Smith, Peter Stevens, Sloane Jarell, Library Director

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

September 28, 2016 non-public meeting: Tabled till next meeting.

October 19, 2016 regular meeting: Motion by Peter Stevens to approve the minutes of 10-19-16, seconded by Linda Smith. There was one spelling correction of a name. With this correction, the motion to approve the minutes as amended passed unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson said as of the end of October 2016 we have \$5,648.96 in total checking/savings. She said Vanguard is down a little down a little; we have \$25,212.78 in total assets. She said we had a little income of \$212.11 come through the circulation desk and we spent \$314.18 on books. She said on the Budget Drawdown from the town we are at 78%. Maintenance and equipment repair issues were discussed, such as replacing the rubber stripping on the front door as well as rug cleaning. Peter Stevens asked about the outside lighting and Library Director Sloane Jarell said she had been looking into whether the solar light needs to be fixed or replaced. She said she had also been looking into whether the copy machine needs cleaning. There was some discussion about postage. Patti Rau suggested some sort of holiday-type mailing. Bruce Kennedy asked about a projector, which is something that John Filson has been looking into. John said he will contact a company in Jackson.

LIBRARY DIRECTOR'S REPORT: Sloane Jarell noted that statistics are down a little; we are just about on par for another month like last month. She said we have had new books come in but only one went on the shelf because of many requests to hold books. Sloane said she asked at town hall about the paving project and was told this will take place in 2018. She said Halloween Town was a big hit and we will do it again next year and will include more libraries. She said the ice cream social will be held at the end of the tween book group.

GALLERY: Artwork by Sean Dunker-Bendigo.

FRIENDS OF THE LIBRARY: Sloane said 5 programs are being planned for next year.

OLD BUSINESS: There was a follow-up discussion about a stairway and security issues.

NEW BUSINESS: None.

OTHER BUSINESS: It was agreed by the Library Director and the board that budgeted salary increases will take effect in January 2017.

Minutes approved: December 21, 2016

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ADJOURN: Motion by Bruce Kennedy to adjourn, seconded by Linda Smith. The motion passed unanimously and the meeting adjourned at 4:00 PM.

Next meeting: December 21, 2016, 2016 @3:30 PM.

Town of Madison, Board of Library Trustees Meeting for November 16, 2016.

Approved Minutes

Respectfully submitted,

Patricia Ambrose, Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on November 17, 2016.