

MADISON LIBRARY  
BOARD OF TRUSTEES MEETING  
JANUARY 20, 2016, 3:30 PM  
CHICK ROOM, MADISON LIBRARY  
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, Bruce Kennedy, Tom Reinfuss, Peter Stevens, Sloane Jarell, Library Director

ABSENT: Sandra Carr, John Filson, Angela Johnson, Mary O'Neil, Linda Smith, Susan Lee, Friends of the Library

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

1. November 18, 2015 regular meeting: Motion by Peter Stevens to approve the minutes of 11-18-15, seconded by Bruce Kennedy. The motion passed unanimously.

REPORT OF THE TREASURER: In the absence of Treasurer Angela Johnson, the board reviewed the printed Treasurer's Report. It was noted that the Town of Madison Budget Drawdown is at 91.14%, resulting in approximately \$6,000 that the library will not be taking from the Town, largely due to a change in Directors. Motion by Bruce Kennedy to accept the Treasurer's Report, seconded by Peter Stevens. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell reviewed her report that was in the board packet:

- Sloane noted that the statistics are down in comparison with December of 2014 but circulation has held pretty strong. Sloane said we will see a difference in programs this year to draw more people in now that she is getting an idea of what people are interested in. Sloane said Friends of the Library programs have been added back in to the stats.
- Our Tech Plan ends in 2016 and a new three-year plan will need to be developed.
- Most of the databases have been renewed this month.
- The annual meeting of the Madison, Jackson, and Cook libraries will take place in April and will discuss deletion of circulation histories for privacy purposes.
- The Chick Room carpet was cleaned and the back room has been cleared for use of the Friends of the Library.
- Sloane attended the midwinter ALA meeting in Boston and said it was a great learning experience.

GALLERY: No report.

FRIENDS OF THE LIBRARY: It was noted that the Friends of the Madison Library were featured in a recent edition of the Library Trustees newsletter.

OLD BUSINESS

Minutes approved: February 17, 2016

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Mah jongg: Next meeting for Mah jongg players is January 26 @ 1:00 PM in the Chick Room.

Trustees – Terms ending 2016, recruitment of candidates, filing period January 20-29: In March 2016 there will be three open positions for Trustee of the Library for three-year terms each. Members whose terms are coming to an end in March 2016 are Angela Johnson, Bruce Kennedy, and John Filson. Any candidate interested in renewing needs to file a Declaration of Candidacy form at the Town Hall during the filing period of January 20-29, 2016 in order to be on the ballot for the election to be held on March 8, 2016. Any alternate interested in renewing needs to notify the Town Clerk no later than January 29, 2016, using the Individual Officer's Form. Alternates up for renewal in 2016 are Sandra Carr and Tom Reinfuss.

#### NEW BUSINESS

Annual Report to the Town – The board reviewed the draft report and thought it was very impressive.

Full Budget for Town Report: Discussed and approved.

2016 Wish List for Friends of Madison Library: Discussed and approved.

Town Budget Hearing – February 2 at 7:00 PM in the Madison Elementary Noyes Auditorium: Cheryl Littlefield and Sloane Jarell will attend.

NHPR Message – Something we would contribute to?: Sloane said the cost for one slot of advertising on NHPR would be \$43. After discussion Sloane said she will speak to Angela to see where these funds could come from.

OTHER BUSINESS: Tom Reinfuss suggested making a statement in the library newsletter that the Trustees support NPR. The board agreed.

ADJOURN: Motion by Tom Reinfuss to adjourn, seconded by Bruce Kennedy. The motion passed unanimously and the meeting adjourned at 4:05 PM.

Next meeting: February 17, 2015 @3:30 PM.

Town of Madison, Board of Library Trustees Meeting for January 20, 2016.

Approved Minutes  
Respectfully submitted,

Patricia Ambrose  
Recording Secretary  
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on January 21, 2016.