

1 MADISON LIBRARY  
2 BOARD OF TRUSTEES MEETING  
3 SEPTEMBER 16, 2015, 3:30 PM  
4 CHICK ROOM, MADISON LIBRARY  
5 DRAFT MINUTES  
6

7 ATTENDANCE: Chair Cheryl Littlefield, Sandra Carr, John Filson, Angela Johnson, Bruce Kennedy, Tom  
8 Reinfuss, Linda Smith, Peter Stevens, Sloane Jarell, Library Director  
9

10 ABSENT: Sandra Carr, Mary O'Neil, Susan Lee, Friends of the Library  
11 •

12 CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

13 APPROVAL OF MINUTES

- 14 1. August 18, 2015 regular meeting: Motion by Angela Johnson to approve the minutes, seconded by  
15 John Filson. There were two corrections. One board member was listed twice as attending, and  
16 under the Treasurer's Report, "town funds" was changed to "non-town funds." With these  
17 corrections the amended minutes were approved unanimously.

18 REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed her report in the board packet:  
19

- 20 • On the Statement of Financial Position, the checking account is up \$55.33.  
21 • Vanguard lost \$350.63 due to market fluctuation.  
22 • Wells Fargo lost \$1,058.60 due to market fluctuation.  
23 • Wells Fargo earned \$45.91 in dividends.  
24 • We have started using Friends of the Library Circulation money for books.  
25

26 John Filson noted that Wells Fargo is down about 10%. Angela said Wells Fargo is slow in getting the  
27 money transferred to Vanguard; for one thing, they had the wrong address. She said we can't do anything  
28 with the funds until they have been transferred to Vanguard.  
29

30 Motion by John Filson to accept the Treasurer's Report, seconded by Linda Smith. The motion passed  
31 unanimously and the report was accepted and filed for audit.  
32

33 LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell reviewed her report in the board packet:  
34

- 35 • Sloane was pleased overall with the Statistics report, which was higher than June.  
36 • Sloane has been calling American Air weekly but so far there is no estimate on the boiler.  
37 • Sloane got a roof estimate today which is consistent with what we have in the CIP.  
38 • The town has new building inspectors, and one noticed that the banister on the stairs has an  
39 inconsistent distance from wall at the bend which needs to be fixed.  
40 • 1 Book 1 Valley is celebrating its 10-year anniversary this year and books are going off the shelf.  
41 Sloane said this should be a huge event and a lot of fun.  
42

43 There was a discussion of the budget. Sloane said the budget is due to the town before the next board  
44 meeting. She noted that she lowered the proposed amount to be spent on heat to \$1,900 from \$2,100

Minutes approved: not yet approved

45 because the price per gallon is going down. She added two hours to the library assistant position as  
46 discussed previously with the board, and she added \$1,000 to tuition reimbursement as previously  
47 agreed. Angela said this should come out of town funds and into our budget.  
48

49 Motion by Angela Johnson to accept the proposed 2016 budget with changes as discussed, seconded by  
50 Peter Stevens. The motion passed unanimously.  
51

52 Sloane handed out information about a new copier, which she said we will be looking at in the future.  
53 Angela said the copier would go in the town budget, but not in 2016.  
54

55 GALLERY: No Discussion  
56

57 FRIENDS OF THE LIBRARY: Monthly book sale, Saturday, September 19. A program on "Poor House  
58 and Town Farms: The Hard Row for Paupers" will be held on Thursday, September 24 at 7:00 PM in the  
59 Chick Room at the Madison Library.  
60

61 OLD BUSINESS  
62

63 Investments Update: Discussed in Treasurer's Report. Peter Stevens noted that as of this  
64 morning, a number of stocks were down year-to-date.  
65

66 Budget Planning (budget due to town October 15): Already discussed.  
67  
68

69 NEW BUSINESS Cheryl Littlefield read a letter she had received regarding the summer reading program  
70 stating that the staff were to be commended for an excellent program.  
71

72 OTHER BUSINESS: None.  
73

74 ADJOURN: Motion by Angela Johnson to adjourn, seconded by John Filson. The motion passed  
75 unanimously and the meeting adjourned at 4:05 PM.  
76

77 Next meeting: October 21, 2015 @ 3:30 PM.  
78

79 Town of Madison, Board of Library Trustees Meeting for September 16, 2015.  
80

81 Draft Minutes  
82

83 Respectfully submitted,  
84  
85

86 Patricia Ambrose  
87 Recording Secretary  
88

89 Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on August 22, 2015.