

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
AUGUST 19, 2015, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, Sandra Carr, John Filson, Angela Johnson, Bruce Kennedy, Mary O'Neil, Linda Smith, Peter Stevens, Sloane Jarell, Library Director

ABSENT: Tom Reinfuss, Susan Lee, Friends of the Library

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

1. July 15, 2015 regular meeting: Motion by Peter Stevens to approve the minutes of 7-15-15, seconded by Linda Smith. The motion passed unanimously.

REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed her report that was in the board packet:

- The total in checking and savings is \$5,026.20, down from last month because of programs this month which we expected.
- Vanguard is up about \$137 due to market fluctuation.
- Wells Fargo is up \$376.90. Wells Fargo is in the process of transferring into Vanguard.
- The Town of Madison drawdown is at 62.34%, about average for this time of year.
- We will be going into non-town funds for books pretty soon.

Motion by John Filson to accept the Treasurer's Report, seconded by Sandra Carr. The report was accepted and filed for audit.

1. LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell reviewed her report that was in the board packet:
 - Statistics were great last month and hopefully will continue this month.
 - On July 24 American Air was here and cleaned out the air conditioner upstairs. We are still waiting for an estimate on the boiler from them.
 - We received a roof estimate from Cormack and it was more expensive than what we budgeted in the CIP, even if the roof over the children's room is excluded. Their advice was that the roof still had some years left in it. Peter Stevens suggested that the furnace is more important and the roof could be put off for a year, and he suggested putting \$15,000 in the CIP for the roof. Other board members agreed with this.
 - Billy Chick said the fence will be done before the snow comes.
 - The summer reading program was very successful, with wonderful feedback. There was a party at the end of the reading program that the children enjoyed.
 - The photo show went well.

Sloane provided the board with a proposed budget for 2016. There were discussions concerning a possible raise for library assistants, as well as a previous proposal for a children's program/outreach coordinator and how this could be implemented now. Options were discussed.

1. GALLERY: No change until the end of August.
2. FRIENDS OF THE LIBRARY: Upcoming on Thursday evening is a program presented by Roy Bubb regarding his book, *Among the Giant Pines*. This is co-hosted by the Madison Historical Society.

OLD BUSINESS

- A. Investment update: Angela said we are waiting for a report from Vanguard. She said everything is on track as far as she knows.
- B. Capital Improvement Plan – roofing estimate. Already discussed.

NEW BUSINESS

- A. Budget planning: already covered.

OTHER BUSINESS: None.

ADJOURN: Motion by Angela Johnson to adjourn, seconded by Sandra Carr. The motion passed unanimously and the meeting adjourned at 4:07 PPM.

Town of Madison, Board of Library Trustees Meeting for August 19, 2015.

Approved Minutes
Respectfully submitted,

Patricia Ambrose
Recording Secretary

Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on August 22, 2015.