

MADISON LIBRARY
BOARD OF TRUSTEES MEETING
JUNE 17, 2015, 3:30 PM
CHICK ROOM, MADISON LIBRARY
APPROVED MINUTES

ATTENDANCE: Chair Cheryl Littlefield, Sandra Carr, John Filson (via telephone), Angela Johnson, Mary O'Neil, Linda Smith, Peter Stevens, Sloane Jarell, Library Director, Susan Lee, Friends of the Library

ABSENT: Bruce Kennedy, Tom Reinfuss

CALL TO ORDER: Chair Cheryl Littlefield called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

1. May 20, 2015 regular meeting: Motion to approve the May 20 minutes by Angela Johnson, seconded by Peter Stevens. The motion passed unanimously and the minutes were approved and accepted.

REPORT OF THE TREASURER: Treasurer Angela Johnson reviewed her report which was in the board packet:

- There is a combined balance of \$5,537.74 in checking and savings.
- \$1,300 was received from the Friends of the Library for circulation.
- A grant of \$535 was received for the Summer Reading Program.
- Vanguard went up \$70.38 due to market fluctuation.
- We made \$45.11 in dividends on Abbots and Paychex.
- The budget drawdown is at 49.66%, right on track.

Motion by Linda Smith to accept the Treasurer's Report, seconded by Peter Stevens. The motion passed unanimously and the report was accepted and filed for audit.

LIBRARY DIRECTOR'S REPORT: Library Director Sloane Jarell reviewed her report which was in the board packet:

- The statistics look better this month and Sloane said she hopes the trend will continue now that summer people are back.
- The Energy Committee met and requested that Wayne Luoma take a look at the boiler.
- The reading program starts on Saturday.
- We have a volunteer breakfast coming up on Thursday and Trustees are invited.
- The CIP is due July 23. Sloane asked for the thoughts of the board on the costs of projects. She said we have the cost of the boiler at \$11,000 and the cost of the roof next year at \$11,000. Sandra Carr said these numbers seemed low. Cheryl Littlefield suggested that when Wayne comes in he might give us a ballpark figure on the boiler. Board members suggested that Sloane contact John Neal to get a recommendation for someone to give an estimate on the roof. Cheryl suggested Gordon Cormack for this as well.

Sloane said she will contact American Air Systems about air conditioner maintenance. Angela suggested that they might also give an estimate on the boiler. Sloane said she went to the Field Day event at Purity Springs with library materials and handed things out. She suggested that she might try bringing in a Keurig coffee maker for a test run on whether there is any interest for customers to purchase a cup of coffee for a donation. The board mostly agreed with this although Peter expressed some doubt. There was a discussion about personnel evaluations being done in July.

GALLERY: Artwork by J.P. Goodwin through the end of June. Will be replaced by artwork for the E.E. Cummings program.

FRIENDS OF THE LIBRARY: Susan Lee said there will be three parts to the celebration weekend. Friday there is a tea at Joy Farm which is sold out. Friday night there will be a non-lecture at the school. David Wilkins will be reading E.E. Cummings. There will also be a musical presentation and a power point presentation showing Cummings and his artwork. Tickets can be purchased at the library. Susan said she hoped this event would bring the community together the way the Barn Tour did last summer.

OLD BUSINESS

- A. Reminder July Meeting time 4:00 PM
- B. Reminder Volunteer Breakfast Thursday, June 25 @ 9:00 AM
- C. Investment Discussion will occur quarterly – July? Angela Johnson said we can have this discussion if we get the reports from Vanguard in time for the meeting. John Filson said he thought we ought to go ahead with the discussion in July regardless because it's a strategic topic. Peter Stevens agreed with this. Sandra Carr said for this discussion we need an analysis of the cost benefit if we sold our stock; what would be the cost and what would the recovery time be.

Cheryl asked if we have heard any more about the fence, and Sloane said she will try to find out today.

NEW BUSINESS

- A. Sloane – vacation during OHW: Sloane said she would like to take a vacation the first full week in August. The board approved of this as long as the library has coverage. Sloane said Cam will be taking some vacation time at the end of June and again on August 7.
- B. Cheryl – ideas for programs and new items: Cheryl said she had some ideas that came from the conference she attended. One idea had to do with trying to get more families into the library. She asked about having a game night and whether the library has games that people can check out. Sloane said we do have games and we had them out over April break. She said we can have a game night to include stations with games. The board thought this was a good idea.

OTHER BUSINESS: None.

ADJOURN: Motion by Peter Stevens to adjourn, seconded by Angela Johnson. The motion passed unanimously and the meeting adjourned at 4:00 PM.

Next Meeting: July 15 2015 @ 4:00 PM, Chick Room, Madison Library.

Town of Madison, Board of Library Trustees Meeting for June 17, 2015.

Approved Minutes
Respectfully submitted,

Patricia Ambrose, Recording Secretary
Draft Minutes e-mailed to the Trustees, Town Clerk, and Library Director on June 18, 2015